

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, March 23, 2026 at 10:00 A.M.

**Those present:**

Randall C. Jackson  
Wade Scarbrough  
Darin Wolf  
Kendall Coleman  
Todd Herring  
Karren Winter

County Judge  
Commissioner, Precinct 1  
Commissioner, Precinct 2  
Commissioner, Precinct 3  
Commissioner, Precinct 4  
County Clerk

Jordyn Berend  
Jack Curd  
Shane Wright  
Tyler Sales  
Jay Franklin  
Cristi Kellar  
Whitney Schreiber  
Nita Lewis  
Dawn Vieth  
Charli Forbess

County Attorney  
Sheriff  
EMC  
Asst. County Attorney  
Deputy Sheriff  
Auditor  
Asst. Treasurer  
Court Coordinator  
Tax Assessor/Collector  
Chief Tax Assessor/Collector

**Public in Attendance:**

Nathan Lawson – Archer County News  
Nick Jorgenson – Plains Pipeline  
Cory Glassburn - Citizen

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Items #3 and # 5 were removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the Final Agenda. Voting Yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS – PRESENTATIONS OR MISCELLANEOUS REPORTS – DISCUSSION ITEMS (No vote will be taken on any of these items):**

**PUBLIC COMMENT NOTE:** Anyone wishing to address the Court during Public Comments is required to register your name on the Clerk's registry prior to the meeting, and indicate which item or subject you wish to address. Speakers are limited to THREE (3) minutes maximum, and if there are more than three speakers who wish to address the same item, the Court reserves the right to limit speakers. THE COURT CANNOT DELIBERATE OR ACT ON MATTERS NOT LISTED ON THE AGENDA.

**Todd Herring reported that the Farm Bureau is hosting a hamburger fundraiser on March 24<sup>th</sup> to benefit the Service Centers of Archer County.**

**Shane Wright advised the Court that on April 2, 2026 there will be a statewide mass notifications exercise. Mr. Wright stated that you could possibly receive multiple notification that day.**

**Karren Winter reported that Lori Rutledge and herself went to a Region II meeting in Wichita Falls, where a TAC representative was giving a presentation on county websites and what needs to be upgraded.**

**Randy Jackson reminded the Elected Officials and Department Heads to reach out to Sam Goldsmith with Goldsmith Solutions on any concerns they have with IT.**

## D. ACTION AGENDA

1. Approve departmental reports.

### **ORDER TO APPROVE REPORTS**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve departmental reports: **Treasurer; Indigent Health; County Agent**. Voting Yes 1-2-3-4-Judge

2. Approve vouchers for payment.

### **ORDER TO APPROVE VOUCHERS**

The motion was made by Kendall Coleman and seconded by Todd Herring to approve vouchers for payment. Voting Yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**
4. Approve Education Certificates.

### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Todd Herring and seconded by Darin Wolf to approve Education Certificates. Voting Yes 1-2-3-4-Judge

### **Patricia Vieth      2025 County Treasurer's Association of Texas Certification**

5. Approve Publisher's Certificates. **Removed**
6. Consider and/or approve Surety Bond for Archer County Auditor.

### **ORDER TO APPROVE BOND**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve Surety Bond for Archer County Auditor in the amount of \$5,000 for two years. Voting Yes 1-2-3-4-Judge

7. Discuss and/or take action on Storm Shelter Grant. **Shane Wright reported that the grant timeline for Storm Shelters is over. Mr. Wright stated that the County would have to pay \$10,503.20 upfront for the County's portion of the grant. Mr. Wright reported that the Emergency Management budget could cover the cost. No action taken.**
8. Discuss and/or take action on Personnel Policy for eligible 207K employees. (tabled March 9, 2026) **Jack Curd stated he believed everyone was in agreement of the policy. Cristi Kellar stated to the Court that she was not in agreement. Jordyn Berend advised the Court that she believed the Court should call a special meeting to resolve the disagreements. Todd Herring agreed that the Court should have a special meeting to finalize the policy.**

### **ORDER TO TAKE NO ACTION ON POLICY**

The motion was made by Todd Herring and seconded by Kendall Coleman to take no action on Personnel Policy for eligible 207K employees. Voting Yes 1-2-3-4; No Judge

9. Discuss and/or take action on Emergency Service Center. (tabled March 9, 2026)

### **ORDER TO MOVE FORWARD**

The motion was made by Randy Jackson and seconded by Kendall Coleman to move forward with blueprint development for the Emergency Service Center plans. Voting Yes 1-2-3-4-Judge

10. Discuss and/or take action on the Temporary closing of Three Way Road. **Wade Scarbrough** asked **Nick Jorgenson** with **Plains Pipeline** to advise the Court on what was needed to be done for the road closure. Mr. Jorgenson reported that a third-party company, **Kimley and Horn**, had contacted **Plains Pipeline**. They were going to do some resurfacing on **Three Way Road** and rework the ditches. **Plains Pipeline** has several pipelines running in the corridor which will have to be dug up, inspected and resurfaced. Mr. Jorgenson explained why **Three-Way Road** would have to be closed for the work to be done.

#### **ORDER TO TABLE TEMPORARY CLOSING OF ROAD**

The motion was made by **Wade Scarbrough** and seconded by **Kendall Coleman** to table the temporary closing of **Three Way Road**. Voting Yes 1-2-3-4-Judge

11. Discuss and/or take action on relocation, maintenance, and repairs of offices in the Courthouse. **Randy Jackson** discussed moving the **DA's Office** to the third floor, move the grand jury room from the **South East** corner to the **North East** corner of the third floor. The second floor **DA's office** would need to be replastered at a cost of **\$11,000.00**. **Randy Jackson** stated that the total cost would be between **\$15,000** and **\$16,000** to make all the changes. No action taken.
12. Consider and/or take action on State Agency Lease Agreement. **Tyler Sales** discussed the **Lease Agreement** with the **State Health Department**. Mr. **Sales** stated the new lease would be **\$2,750.00** monthly.

#### **ORDER TO APPROVE AGREEMENT**

The motion was made by **Wade Scarbrough** and seconded by **Kendall Coleman** to approve **State Agency Lease Agreement**. Voting Yes 1-2-3-4-Judge

13. Consider and/or take action on proposed subdivision on **Parker Road**. **Wade Scarbrough** discussed a proposed subdivision of **40 homes** on **Parker Road**. No action taken.

Having no further business to consider, the Court adjourned at **10:37 A.M.**

I, **Karren Winter**, County Clerk of **Archer County**, and **Ex-Officio Clerk** of the **Commissioners Court, Archer County, Texas** do hereby certify that the foregoing **Commissioners Court Minutes** are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

**Karren Winter**, Archer County Clerk