

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**  
met in Regular Session on Monday, December 22, 2025 at 10:00 A.M.

**Those present:**

|                        |                          |
|------------------------|--------------------------|
| Randall C. Jackson     | County Judge             |
| Wade Scarbrough        | Commissioner, Precinct 1 |
| Darin Wolf             | Commissioner, Precinct 2 |
| Kendall Coleman        | Commissioner, Precinct 3 |
| Todd Herring           | Commissioner, Precinct 4 |
| Karren Winter - Absent | County Clerk             |
| Karen Aulds            | Deputy County Clerk      |

|                |                           |
|----------------|---------------------------|
| Tyler Sales    | Assistant County Attorney |
| Jordyn Berend  | County Attorney           |
| Cristi Kellar  | Auditor                   |
| Nita Lewis     | Court Coordinator         |
| Shane Wright   | EMC                       |
| Jack Curd      | Sheriff                   |
| Patricia Vieth | Treasurer                 |
| Dawn Vieth     | Tax Assessor/Collector    |
| Greg Anderson  | Deputy Sheriff            |

**Public in Attendance:**

Nathan Lawson – Archer County News  
Ronnie Meyer – City of Archer City  
Zach Rowe – Dickey McGann & Rowe  
Susie Wallace – Citizen

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Item #3 was moved from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the Final Agenda. Voting Yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS – PRESENTATIONS OR MISCELLANEOUS REPORTS – DISCUSSION ITEMS (No vote will be taken on any of these items):**

**PUBLIC COMMENT NOTE:** Anyone wishing to address the Court during Public Comments is required to register your name on the Clerk's registry prior to the meeting, and indicate which item or subject you wish to address. Speakers are limited to THREE (3) minutes maximum, and if there are more than three speakers who wish to address the same item, the Court reserves the right to limit speakers. THE COURT CANNOT DELIBERATE OR ACT ON MATTERS NOT LISTED ON THE AGENDA.

**Randy Jackson reported that there have been several fires within the county recently. He encouraged those in attendance to use caution.**

**D. ACTION AGENDA**

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve departmental reports: **Treasurer; Indigent Health**. Voting Yes 1-2-3-4-Judge

2. Approve vouchers for payment. **Randy Jackson presented vouchers for payment.**

#### **ORDER TO APPROVE VOUCHERS**

The motion was made by Kendall Coleman and seconded by Todd Herring to approve vouchers for payment. Voting Yes 1-2-3-4-Judge

|                                      |  |
|--------------------------------------|--|
| <b>Atmos Energy</b>                  | <b>\$1,655.00 Jail, Courthouse and Annex</b>   |
| <b>Hilbers Tire</b>                  | <b>\$99.00 for the Sheriff's Department</b>  |
| <b>North Texas Tollway Authority</b> | <b>\$18.00 Sheriff's Department</b>  |
| <b>US Cellular</b>                   | <b>\$225.00 Telephone &amp; Hotspots for Election, Treasurer, County Clerk, EMC and Precinct 3</b> |

3. Approve line-item transfers. **Removed**
4. Approve Education Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Education Certificates. Voting Yes 1-2-3-4-Judge

|                          |  |
|--------------------------|--|
| <b>Donald W. Stevens</b> | <b>Texas Commission of Law Enforcement Master Peace Officer</b>                    |
| <b>Cristi Kellar</b>     | <b>Texas Association of County Auditors 80<sup>th</sup> Annual Fall Conference</b> |

5. Approve Publisher's Certificates. **No Action Taken**

**Discussed Item 12 before continuing with the remaining Items.**

Open bids for the sale of 1984 Mack Dump Truck (1M2N179Y0EA088016). **Randy Jackson reported that three bids were received in sealed envelopes; however, they were not labeled:**

#### **Open Bids**

- **Garrett Hoff = \$5,006 bid on Dump Truck**
- **Stewart Winter = \$2,275 bid on 1984 Mack Dump Truck**
- **Jimmy Herring = \$7,600 bid on Dump Truck and \$2,600 bid on Trailer**

6. Open bids for the sale of 2000 Leitchfield Trailer (4MNDP2529Y1001847).

#### **Open Bids**

7. Award bid for the sale of 1984 Mack Dump Truck.

- **Jimmy Herring = \$7,600 bid on Dump Truck and \$2,600 bid on Trailer**

#### **ORDER TO ACCEPT BID**

The motion was made by Darin Wolf and seconded by Kendall Coleman to accept the bid of Jimmy Herring in the amount of \$7,600 for the sale of a 1984 Mack Dump Truck. Voting Yes 1-2-3-4-Judge

8. Award bid for the sale of 2000 Leitchfield Trailer.

#### **ORDER TO ACCEPT BID**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to accept the bid of Jimmy Herring in the amount of \$2,600 for the sale of a 2000 Leitchfield Trailer. Voting yes 1-2-3-4-Judge

9. Consider and/or take action to declare 1993 Chev ¾ pickup, from Precinct. 2, as surplus.

#### **ORDER TO DECLARE VEHICLE SURPLUS**

The motion was made by Darin Wolf and seconded by Todd Herring to declare a Precinct 2. 1993 ¾ ton pickup surplus. Voting Yes 1-2-3-4-Judge

10. Consider and/or take action to solicit bids for the sale of 1993 Chevrolet pickup from Precinct. 2.

#### **ORDER TO DECLARE VEHICLE SURPLUS**

The motion was made by Darin Wolf and seconded by Todd Herring to declare the 1993 Chevrolet pickup surplus. Voting Yes 1-2-3-4-Judge

11. Consider and/or take action to solicit bids for the sale of the 1993 Chev pickup from Precinct. 2.

#### **ORDER TO ADVERTISE FOR BIDS**

The motion was made by Darin Wolf and seconded by Kendall Coleman to advertise for bids on the sale of 1993 Chevrolet Pickup for Monday, January 12, 2026 at 10:00 A. M. Voting yes 1-2-3-4-Judge

#### **Item 12 was discussed after Item 5**

12. Consider and/or take action on Property and Casualty Insurance.

**Zach Rowe, with Dickey McGann & Rowe, gave an overview on our current Deductible amounts:**

**\$1,000 on Automobiles  
\$2,500 on Property  
\$1,000 on Equipment**

**Mr. Rowe explained that Archer County's premium is increasing by 15% this year, but Cristi Kellar included that amount in the Budget.**

**Jack Curd asked about insuring the ACSO drones. Mr. Rowe will check the cost to cover drones, mentioning that it would be expensive to cover them.**

#### **ORDER TO APPROVE INSURANCE**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve Property and Casualty Insurance from Dickey McGann & Rowe. Voting Yes 1-2-3-4-Judge

13. Consider and/or take action on Holiday Closings for 2026. (tabled 12-8-2025)

**Randy Jackson led the discussion reporting that Texas Association of Counties (TAC) sent a statement regarding their holiday closings for next year, which includes eight days that banks are closed. He mentioned that we have 12 holidays.**

The motion was made by Darin Wolf to approve the same holiday closing schedule as 2025. The motion died for lack of a Second.

#### **ORDER TO APPROVE HOLIDAY SCHEDULE**

The motion was made by Randy Jackson and seconded by Kendall Coleman to include Columbus Day as a holiday and eliminating July 3<sup>rd</sup>. Voting Yes 2-3-4-Judge; No 1

14. Discuss and/or take action on policy regarding employees subject to the §207(K) Exemption. (tabled 12-9-2025)

**Randy Jackson reported that there was a Special Called Meeting with TAC on this subject. Cristi Kellar stated that she continued to meet with the TAC representative for several hours, providing details of that discussion. Jack Curd mentioned that he wants to keep vacation as "time worked."**

### **ORDER TO TABLE APPROVING POLICY**

The motion was made by Randy Jackson and seconded by Kendall Coleman to table Approving the Policy regarding employees subject to the 207(K) Exemption until work is done on the language of the Policy. Jack Curd and Cristi Kellar both provided comments. Voting Yes 1-2-3-4-Judge

15. Discuss and/or take action in regards to Employee Incentive Pay.

**Kendall Coleman led the discussion, recommending full incentive pay of \$700 for all employees who have been with the county for one year. There were several comments from Cristi Kellar, Jack Curd and Patricia Vieth, who explained partial pay. Darin Wolf asked if there were funds in the budget to cover the increase.**

The motion was made by Kendall Coleman to pay all employees the incentive pay of \$700.00 that have been working for the County starting January 1, 2025. Motion died for lack of Second.

### **ORDER TO TAKE NO ACTION ON INCENTIVE PAY**

Darin Wolf made the motion and seconded by Wade Scarbrough to take No Action in regards to Employee Incentive Pay. Voting Yes 1-2-3-4-Judge

16. Consider and/or take action on Agreement for Mutual Aid in Fire and Emergency Services Between Sheppard Air Force Base and Archer County.

**Shane Wright mentioned that he emailed a copy of the Agreement to the Commissioners, and he discussed it with Tyler Sales.**

### **ORDER TO APPROVE AGREEMENT**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve Agreement for Mutual Aid in Fire and Emergency Services between Sheppard Air Force Base and Archer County. Voting Yes 1-2-3-4-Judge

17. Adjourn into Executive Session. No action taken.

**Having no further business to consider, the Court adjourned at 10:54 A.M.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST: *Karren Winter***

**Karren Winter, Archer County Clerk**