

**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**  
met in Regular Session on Monday, December 8, 2025 at 10:00 A.M.

**Those present:**

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf		Commissioner, Precinct 2
Kendall Coleman		Commissioner, Precinct 3
Todd Herring	Absent	Commissioner, Precinct 4
Karren Winter		County Clerk

Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Cristi Kellar	Auditor
Jack Curd	Sheriff
Shane Wright	EMC
Justin Coleman	Reserve Deputy Sheriff
Nita Lewis	Court Coordinator
Dawn Vieth	Tax Assessor/Collector
Patricia Vieth	Treasurer

**Public in Attendance:**

Nathan Lawson – Archer County News  
Ronnie Myers – City of Archer City  
Susie Wallace and Mark Steele – Citizens

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

B. Approve Final Agenda:

**Item #3 was moved from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve the Final Agenda. Voting Yes 1-2-3-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

**Patricia Vieth thanked the Sheriff’s Office for putting the Christmas decorations and lights up on the Courthouse Square.**

D. ACTION AGENDA

- 1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Departmental Reports: **Treasurer; County Agent.** Voting Yes 1-2-3-Judge

- 2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve vouchers for payment. Voting Yes 1-2-3-Judge

Aspen Elevator	\$225.00
Card Services – Precinct 4 tires, Precinct 4 supplies, County Attorney Conference, IT	
Battery “Backup	\$2,788.00

County Clerk – TAC dues, Winter Conference

\$400.00

3. Approve line-item transfers. **Removed**

4. Approve Education Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Kendall Coleman and seconded by Wade Scarbrough to approve Education Certificates. Voting Yes 1-2-3-Judge

<b>Dawn Vieth</b>	<b>VG Young School for Tax Assessor-Collectors</b>	<b>12 hours</b>
	<b>Title Fraud Training: Module 2</b>	<b>2 hours</b>

5. Approve Publisher's Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Kendall Coleman and seconded by Wade Scarbrough to approve Publisher's Certificates. Voting Yes 1-2-3-Judge

<b>Archer County News</b>	<b>Sale of 1984 Mack Dump Truck</b>
	<b>Sale of 2000 Leitchfield Trailer (20' with 5' dove tail)</b>

6. Approve Minutes from previous month – November, 2025.

#### **ORDER TO APPROVE MINUTES**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve minutes from November, 2025. Voting Yes 1-2-3-Judge

7. Consider and/or approve Holiday Closings as presented for FY2026. **Randy Jackson discussed the Holiday Closings for FY2026. Jack Curd requested that the County consider replacing Martin Luther King closing with Columbus Day. Sheriff Curd stated it was extremely hard for his office to allow all his employees to take the holidays off in a timely manner.**

The motion was made by Wade Scarbrough to approve Holiday Closings for 2026.  
**Motion dies for lack of second.**

#### **ORDER TO TABLE APPROVING HOLIDAYS**

The motion was made by Randy Jackson and seconded by Darin Wolf to table approving holidays closings for FY2026. Voting Yes 1-2-3-Judge

8. Consider and/or take action on the use of fireworks in the unincorporated areas of the county during the December Fireworks Period: December 20 – midnight, January 1.

#### **ORDER TO RESTRICT USE OF FIREWORKS**

The motion was made by Darin Wolf and seconded by Kendall Coleman to restrict the use of fireworks containing skyrocket sticks and missiles with fins in unincorporated areas of the county between December 20<sup>th</sup> midnight through January 1, 2026. Voting Yes 1-2-3-Judge

9. Consider and/or take action on Incentive Pay for County Employees. **Patricia Vieth discussed the incentive amount for county employees. Jack Curd discussed paying all parttime employees that have been transferred to fulltime, the fulltime incentive pay.**

#### **ORDER TO APPROVE PAY INCENTIVE**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve incentive pay for County Employees in the amount of \$700.00 for full time employees,

including parttime employees that have been transferred to fulltime, and \$350.00 for regular part-time employees. Voting Yes 1-2-3-Judge

10. Discuss and/or take action on potential claim at the Sheriff's Office. **Wade Scarbrough asked if there were any new items that needed discussion. Randy Jackson reported that there was a preliminary investigation into a claim that the County would be charged the \$10,000.00 insurance deductible. Jordyn Berend stated that the Court should discuss any legal action concerning the claim in Executive Session.**

**Items # 10 and 11 were discussed after Executive Session.**

#### **ORDER TO ALLOW PRE-CLAIM**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to approve the County to go into a pre-claim investigation concerning a potential claim at the Sheriff's Office. Voting Yes 1-2-3-Judge

#### **ORDER TO FUND DEDUCTIBLE**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to absorb the cost of the deductible concerning the pre-claim investigation to be taken out of Special Projects. Voting Yes 1-2-3-Judge

11. Consider and/or take action on a Burn Ban. **Shane Wright reported that he had reached out to each fire department, and out of the eight departments, five requested a burn ban.**

#### **ORDER TO APPROVE BURN BAN**

The motion was made by Darin Wolf and seconded by Kendall Coleman to approve burn ban for 60 days effective 12-09-2025. Voting Yes 1-2-3-Judge

12. Adjourn into Executive Session.

#### **ORDER TO CONVENE INTO EXECUTIVE SESSION**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to convene into Executive Session. Voting Yes 1-2-3-Judge

Executive Session convened at 10:26 A.M.

Executive Session adjourned at 10:36 A.M.

#### **ORDER TO ADJOURN EXECUTIVE SESSION**

The motion was made by Darin Wolf and seconded by Kendall Coleman to adjourn from Executive Session. Voting Yes 1-2-3-Judge

**Having no further business to consider, the Court adjourned at 10:44 A.M.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**