

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, September 22, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf		Commissioner, Precinct 2
Kendall Coleman		Commissioner, Precinct 3
Todd Herring	Absent	Commissioner, Precinct 4
Karren Winter		County Clerk

Jack Curd	Sheriff
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Cristi Kellar	Auditor
Patricia Vieth	Treasurer
Nita Lewis	Court Coordinator
Shane Wright	EMC
Greg Anderson	Deputy Sheriff
Jay Franklin	Deputy Sheriff
Maranda Revell	CEA-FCH
Kortney Kulhanek	CEA-A/NR
Dawn Vieth	Tax Assessor

Public in Attendance:

Nathan Lawson – Archer County News
Doug Heinz and Emma Coney – Kroll
Madison Gray – EDF
Leah Conrad; Taylor Conrad; Gatlynn Revell; Jenka Conrad; Bristol Humpert; Brantley Humpert; Kreede Neal – Archer County 4-H

CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

A. Approve Final Agenda:
Item #5 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve the Final Agenda. Voting Yes 1-2-3-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

No comments were received by the Court.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve departmental reports: **Treasurer; Indigent Health.** Voting Yes 1-2-3-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting Yes 1-2-3-Judge

3. Approve line-item transfers. **Cristi Kellar discussed the line-item transfers that she was submitting to the Court.**

ORDER TO APPROVE TRANSFERS

The motion was made by Kendall Coleman and seconded by Wade Scarbrough to approve line-item transfers. Voting Yes 1-2-3-Judge

Department-Account	Account Name	Debit	Credit
099.0110.8586	Checking (Courthouse Security Fund)	42,000.00	
099.0110.8586	Transfer In (Courthouse Security Fund)		42,000.00
010.0110.8586	Checking (General Fund)		42,000.00
010.0400.0818	Transfer Out (General Fund)	42,000.00	
010.0400.0818	Transfer Out to Other Funds (General Fund)	2,300.00	
010.0110.8586	Checking (General Fund)		2,300.00
057.0110.8586	Checking (Vitals Archive Fund)	2,300.00	
057.0310.1258	Budgeted Transfer in (Vitals Archive Fund)		2,300.00
010.0400.0818	Transfer Out to Other Funds (General Fund)	6,050.23	
010.0110.8586	Checking (General Fund)		6,050.23
068.0110.8586	Checking (County R/M Fund)	6,050.23	
068.0310.1258	Budgeted Transfer in (County R/M Fund)		6,050.23
010.0425.0616	Auto Lease/Purchase (Sheriff's Office)	72,254.47	
010.0310.1118	Insurance-Claim Proceeds (General Fund)		31,845.00
010.0310.1118	Insurance-Claim Proceeds (General Fund)		917.97
010.0310.1118	Insurance-Claim Proceeds (General Fund)		39,491.50
099.0400.0678	Security Equipment (CHS)	53,000.00	
010.0411.0771	Archer County Show barn (Courthouse bldgs/General Fund)		10,000.00
010.0411.0791	Courthouse Repairs & Maint. (Courthouse bldgs./GF)		30,000.00
010.0428.0577	Miscellaneous (Emergency Mngmt/General Fund)		13,000.00

4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Education Certificates. Voting Yes 1-2-3-Judge

Jordyn Berend Current Challenges in Impaired Driving Investigations 1 hr

5. Approve Publisher's Certificates. **Removed.**
6. Consider and/or approve Proclamation declaring the week of October 6 -11, 2025 as National 4-H Week, and allow the 4-H Flag to be flown over the Courthouse during that week. **The 4-H members present requested that the Court allow them to fly the 4-H flag over the Courthouse for the week of October 6-11, 2025 in honor of National 4-H Week.**

ORDER TO APPROVE PROCLAMATION

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve the Proclamation declaring October 6-11, 2025 National 4-H Week and allow the 4-H Flag to be flown over the Courthouse during that week. Voting Yes 1-2-3-Judge

7. Consider and/or take action on the purchase of new laptops for the Texas A&M Agrilife Extension office. **Maranda Revell reported that the laptops Kortney Kulhanek and she use are six years old and need replacing. Ms. Revell**

stated that it would be a shared cost between Texas A&M Agrilife and the County for the purchase of new laptops for the office.

ORDER TO PURCHASE LAPTOPS

The motion was made by Darin Wolf and seconded by Kendall Coleman to purchase new laptops for the Texas A&M Agrilife Extension office at a cost of \$2,098.00 for two laptops, and Agrilife covering the same amount. Voting Yes 1-2-3-Judge

8. Consider and/or take action on the Road Use Agreement between Archer County and Cub Storage, LLC. **Darin Wolf discussed the Road Use Agreement. Tyler Sales reported that Madison Gray and Cub Storage LLC were very easy to work with on the Agreement. Madison Gray addressed the Court thanking them for working with her and Cub Storage LLC.**

ORDER TO APPROVE AGREEMENT

The motion was made by Darin Wolf and seconded by Kendall Coleman to approve Road Use Agreement between Archer County and Cub Storage, LLC. Voting yes 1-2-3-Judge

9. Consider and/or approve amending the existing Contract LGS06-0721 between Archer County and Local Government Solutions by adding **Addendum 9** (to add 1 full licensed user). **Jordyn Berend reported that she had been approved for an additional license beginning October 1, 2025. Ms. Berend asked the Court to approve the addendum to the County Attorney Contract with LGS.**

ORDER TO APPROVE ADDENDUM

The motion was made by Darin Wolf and seconded by Wade Scarbrough to amend the existing Contract LGS06-0721 between Archer County and Local Government Solution by adding Addendum 9. Voting Yes 1-2-3-Judge

10. Consider and/or take action on the purchase of a 2025 John Deere 5100E Tractor for Precinct 1. **Wade Scarbrough reported that he had purchased a 2025 John Deere 5100E Tractor for Precinct 1. Mr. Scarbrough will fund the purchase from Precinct 1 Special Projects.**

ORDER TO APPROVE PURCHASE

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the purchase of a 2025 John Deere 5100E Tractor for Precinct 1 in the amount of \$65,495.00. Voting Yes 1-2-3-Judge

11. Consider and/or take action to designate the day of the week on which Commissioners Court will convene in a regular term.

ORDER TO DESIGNATE COURT

The motion was made by Randy Jackson and seconded by Kendall Coleman to approve the second and fourth Mondays on which Commissioners Court will convene in a regular term, unless the Monday is on a holiday and the following day will be the approved Court date. Voting Yes 1-2-3-Judge

Item #13 was discussed after the Court convened Executive Session.

12. Consider and/or take action on Economic Development with Project Raptor.

ORDER TO TABLE APPROVING ECONOMIC DEVELOPMENT

The motion was made by Wade Scarbrough and seconded by Darin Wolf to table approving Economic Development with Project Raptor. Voting Yes 1-2-3-Judge

13. Adjourn into Executive Session.

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Randy Jackson and seconded by Wade Scarbrough to convene into Executive Session. Voting Yes 1-2-3-Judge

Executive Session convened at 10:17 A.M.

Executive Session adjourned at 11:21 A.M.

ORDER TO ADJOURN EXECUTIVE SESSION

The motion was made by Kendall Coleman and seconded by Darin Wolf to adjourn Executive Session. Voting Yes 1-2-3-Judge

Having no further business to consider, the Court adjourned at 11:24 A.M.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk