

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS

met in Public Hearing on Monday, September 8, 2025 at 9:30 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Jack Curd	Sheriff
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Patricia Vieth	Treasurer
Dawn Vieth	Tax Assessor/Collector

The meeting was called to order by Randy Jackson, and a quorum was noted.

Public Hearing opened at 9:30 A.M.

No public in attendance.

Public Hearing closed at 9:45 A.M.

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, September 8, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Jack Curd	Sheriff
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Patricia Vieth	Treasurer
Dawn Vieth	Tax Assessor/Collector
Nita Lewis	Court Coordinator
Shane Wright	EMC

Public in Attendance:

Ronnie Meyer – City of Archer City
Nathan Lawson – Archer County News
Susie Wallace – Citizen

CALL TO ORDER

- Greeting, Roll Call, and Determination of Quorum
- Pledge of Allegiance to the United States and Texas Flags
- Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

A. Approve Final Agenda:
Item #3 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the Final Agenda. Voting Yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

No comments received by the Court.

D. ACTION AGENDA:

- 1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve departmental reports: **Treasurer**. Voting Yes 1-2-3-4-Judge

- 2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Kendall Coleman and seconded by Todd Herring to approve vouchers for payment. Voting Yes 1-2-3-4-Judge

- 3. Approve line-item transfers. **Removed**
- 4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve Education Certificates. Voting Yes 1-2-3-4-Judge

Wade Scarbrough	Excess hours carried over from 2024	7 hr
	2025 Commissioner Court Administrative Training:	
	Emergency Management Abilene	4 hr
	2025 Annual West Texas CJCA Conference	14 hr
Darin Wolf	Excess hours carried over from 2024	8 hr
	2025 Annual West Texas CJCA Conference	11 hr
Kendall Coleman	Newly Elected County Judges & Commissioner	24 hr
	2025 Commissioner Court Administrative Training:	
	Emergency Management Abilene	4 hr
	2025 North & East CJCA Conference	11 hr
Todd Herring	Excess hours carried over from 2024	8 hr
	2025 Commissioner Court Administrative Training:	
	Emergency Management Abilene	4 hr
	2025 Annual West Texas CJCA Conference	11 hr
Karren Winter	FY2026 – TX Cybersecurity Course – HB3834	1hr
Karen Aulds	FY2026 – TX Cybersecurity Course – HB3834	

- 5. Approve Publisher’s Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve Publisher’s Certificates. Voting Yes 1-2-3-4-Judge

Archer County News	Notices for salaries & Allowances for Elected Officials
	Notice of Public Hearing on Tax Increase

- 6. Approve Minutes from previous month – August, 2025.

ORDER TO APPROVE MINUTES

The motion was made by Todd Herring and seconded by Kendall Coleman to approve minutes from August, 2025. Voting Yes 1-2-3-4-Judge

7. Consider and/or approve Sheriff and Constable Fees for 2026.

ORDER TO APPROVE FEES

The motion was made by Darin Wolf and seconded by Kendall Coleman to approve Sheriff and Constable Fees for 2026. Voting Yes 1-2-3-4-Judge

**ARCHER COUNTY
2026 SHERIFF’S FEES**

Notices:	
Subpoena	\$135.00
Summons	\$135.00
Writ of Attachment	\$200.00
Writ of Garnishment	\$200.00
Writ of Sequestration	\$200.00
Order of Sale	\$200.00
Writ of Possession	\$150.00 (2 hr maximum) 75.00 per hour per deputy after 2 hours
Forcible Detainer	\$125.00
Writ of Execution	\$200.00
Aircraft Repossession	\$200.00 (2 attempts with a \$125 fee each attempt after 2 attempts)
Service Fees:	
Small Claims Citation	\$125.00
Justice Court Citation	\$125.00
All Other Court’s Citation	\$125.00
Other Service Fees:	
Mental Papers	\$115.00
Posting Written Notices	\$115.00
Sheriff’s Deed/Bill of Sale	\$110.00
Temporary Restraining Order	\$200.00
Post Probate Citation	\$ 40.00
All other writs	\$200.00
Protective Order	\$200.00
Large Livestock Each Day	\$ 25.00
Small Livestock Each Day	\$ 20.00
Hauling Fee (Pickup & trailer)	\$110.00 per trailer load plus \$40.00 a Head (large) and \$20.00 a Head (small)
Catch Fee	(\$75.00 with horse) (\$100.00 with horse and rope) per horse
Penning Panels	\$100.00
Safe fee to sell head of Livestock	\$ 25.00
Livestock transported to Sale Barn	\$110.00
Impound Lot Storage Fee	\$ 21.63 a day
Interpreters for use at the Sheriff’s Office	
Book In or Book Out inmate	\$100.00
Magistration (Weekdays 8:00 am – 5 pm)	\$100.00
Magistration (After hours/Holiday)	\$125.00
Police Interview	\$100.00 per hour

8. Consider and/or take action on Interlocal Agreement for 911 Public Safety Answering Point Services. Jack Curd gave an update on the agreement.

ORDER TO APPROVE AGREEMENT

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve Interlocal Agreement for 911 Public Safety Answering Point Services. Voting Yes 1-2-3-4-Judge

9. Consider and/or take action on Memorandum of Understanding between Helen Farabee Centers (Abilene Recovery Council) and Archer County. **Randy Jackson updated the Court on the Memorandum.**

ORDER TO APPROVE MEMORANDUM

The motion was made by Darin Wolf and seconded by Todd Herring to approve Memorandum of Understanding between Helen Farabee Centers and Archer County. Voting Yes 1-2-3-4-Judge

10. Discuss and/or take action on speed limit on Davis Road. **Darin Wolf had a request to set a speed limit on Davis Road. Tyler Sales discussed the options that the Court could take on setting speed limits.**

ORDER TO SET PUBLIC HEARING

The motion was made by Darin Wolf and seconded by Kendall Coleman to set a public hearing for Monday, October 13, 2025 at 9:30 A.M. to set a speed limit on Davis Road. Voting Yes 1-2-3-4-Judge

11. Consider and/or approve Elected Officials' Salaries for FY Oct 1, 2025 to Sept 30, 2026.

ORDR TO APPROVE SALARIES

The motion was made by Randy Jackson and seconded by Darin Wolf to approve the Elected Officials' Salaries for FY October 1, 2025 to September 30, 2026. Voting Yes 1-2-3-4-Judge

12. Adopt Final Budget for FYE September 30, 2026. **Jordyn Berend reported to the Court that she had reviewed the Sheriff's Office LexisNexis. Mrs. Berend stated that she would be able to use the Sheriff's Office LexisNexis for name search and would need to renew the County Attorney's contract with LexisNexis for herself and the Assistant County Attorney that applies to her office.**

ORDER TO APPROVE CONTRACT

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the renewal contract with LexisNexis for the County Attorney's Office. Voting Yes 1-2-3-4-Judge

Darin Wolf discussed the holdover funds in each Commissioner's Precinct budget. Mr. Wolf advised Cristi Kellar that he needed all his precinct funds available to use in his precinct budget.

ORDER TO ADOPT BUDGET

The motion was made by Randy Jackson and seconded by Wade Scarbrough to adopt the budget for FYE September 30, 2026, with changes to allow access to all Precinct 2 funds. Voting Yes 1-2-3-4-Judge

13. Adopt Tax Rate for FYE September 30, 2026.

ORDER TO ADOPT TAX RATE

I, Randy Jackson move that the property tax be increased by the adoption of a tax rate of 0.53152, which is effectively a 4.42 percent increase in the tax rate seconded by Todd Herring. Voting Yes 1-2-3-4-Judge

Gen Fund/R&B Fund	0.42748
I&S Fund	0.02968
FM & LR	0.04484
Co Rd	0.02952
Total	0.53152

Having no further business to consider, the Court adjourned at 10:36 A.M.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk