

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS
met in a Budget Workshop on Thursday, August 14, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf		Commissioner, Precinct 2
Kendall Coleman		Commissioner, Precinct 3
Todd Herring		Commissioner, Precinct 4
Karren Winter	Absent	County Clerk
Karen Aulds		Chief Deputy Clerk
Cristi Kellar		Auditor
Donald Stevens		Constable, Precinct 2
Scott Hammel		Chief Deputy Sheriff
Jay Franklin		Deputy Sheriff
Tyler Sales		Assistant County Attorney
Jordyn Berend		County Attorney
Jack Curd		Sheriff

Public in Attendance:
Ronnie Meyer – City of Archer City

CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk
The meeting was called to order by Randy Jackson, and a quorum was noted.

ITEMS DISCUSSED:

Randy Jackson began the workshop by stating that the Proposed Budget had to be filed by tomorrow (August 15, 2025).

Elected Officials’ Salaries:

- Cristi Kellar advised the Commissioners that they need to vote today to publish the increase in Elected Officials’ salaries. Randy Jackson asked for a Motion to approve proposed Elected Officials’ salaries. Wade Scarbrough asked that if the inflation rate is 3.4%, should we go beyond that percentage. Todd Herring mentioned that several counties are only giving a 0.25% increase. Randy Jackson reminded the Court that we would have to start the Grievance Committee process all over again if the Elected Officials’ salaries were changed from what was previously approved. Ms. Kellar and Jordyn Berend discussed the timelines for publication, public hearings, etc.

Wade Scarbrough made the Motion to set all pay raises across the board to a 3.5% increase. The motion died for lack of a Second.

- Darin Wolf recommended giving half of last year’s increase, which would be 5% to everyone. He does not agree with giving extra money for salaries to the County Attorney’s Office and Commissioner, Precinct 1, as requested. Jordyn Berend explained that her staff has equal workload and should have equal pay; therefore, she requested a flat \$2600 adjustment for her Legal Assistant, and not a percentage raise for either staff member. Randy Jackson asked Ms. Berend about the work being transferred from her office to the Sheriff’s Office. She explained that the workload will change, but not be reduced.
- Cristi Kellar mentioned that the deficit of the General Fund was \$1.2 million last year, and projections show it will be \$1.5 million this year.

Various items discussed:

- Randy Jackson reported that he has not received the bid from Goldsmith Solutions to replace LGS as our IT provider.
- Randy Jackson discussed the anticipated funding for the roof damage at the State Nurse Building.
- Randy Jackson also mentioned that the approximate cost of \$130,000 for healthcare for Regular Part-time employees has not been included in the budget. Jack Curd and Jordyn Berend discussed the definitions of Part-time and Regular Part-time, based on the Policy Manual.

Darin Wolf made the motion to give a 5% raise to the base pay across the board to Elected Officials and no extra money out. Randy Jackson seconded. Voting Yes 2-Judge, Voting No 1-3-4

Randy Jackson stated that we will keep the 7% pay increase for Elected Officials and Department heads, and the 5% pay increase for everyone else, as previously discussed.

No other motions on Elected Officials' salaries.

Constable, Precinct 2:

- Cristi Kellar and Donald Stevens discussed Constable, Precinct 2, requested increases. He is requesting a \$2,000 increase for updates/repairs to his radar and camera. Mr. Stevens indicated that the City of Lakeside City will share in the costs. No increase to Auto Lease, which is currently \$9,000. He also is requesting an increase in Vehicle Maintenance for replacing fuel pump and tires, eventually. Todd Herring reminded the Court that his salary was increased to \$45,000 in order for Mr. Stevens to apply for SB22 funding. Mr. Stevens mentioned that he receives several grants to cover the costs of training, but the grants are not guaranteed.

Randy Jackson made a motion to keep Equipment purchases for Constable, Precinct 2, the same as last year. Todd Herring stated that a \$2,000 increase in Equipment is less than purchasing a new vehicle. Motion dies for lack of second.

Todd Herring made the motion to increase Equipment purchases by \$2,000 for Constable, Precinct 2. Darin Wolf seconded. Voting Yes 1-2-3-4, Voting No Judge

Elected Officials' Salaries:

- Randy Jackson mentioned Elected Officials' salaries again, per Cristi Kellar's request for publication.

Todd Herring made the motion to keep the 7% raise for Elected Officials, and to publish the Elected Officials' salaries with this increase. Kendall Coleman seconded the motion. Voting Yes 3-4-Judge, Voting No 1, 2

Various items discussed:

- Cristi Kellar reviewed the budget for the Holliday Activity Building. She also got clarification on previous discussions:
Holliday – \$600/month
Scotland – \$300/month
Windthorst – \$300/month
Archer City – \$600/month

County Attorney's Budget:

- Cristi Kellar and Jordyn Berend discussed the requested increases in the County Attorney's budget. Ms. Berend wants to increase her Legal Assistant's salary by \$2600 per year so that this position matches the Victim Assistance Coordinator's (VAC) salary. She also is requesting to increase the Assistant County Attorney's hours to 20 hours per week if healthcare is provided. Randy Jackson and Darin Wolf discussed not offering insurance for part-time employees. Ms. Berend does

not believe that Tyler Sales will continue his employment with the county without healthcare benefits. She mentioned that she can use SB22 funds for his salary.

There was considerable discussion regarding healthcare benefits to Regular Part-time employees and also SB22 money.

Ms. Berend is requesting an increase of \$500 in Office Supplies for toner because she bought a copier and terminated the lease with Hudson Imaging Systems. She is increasing the Conference budget to \$5,000 for all four employees to attend conferences. This will cover the costs of lodging, travel expenses, and per diem. Randy Jackson mentioned providing healthcare premiums for the Assistant County Attorney. Ms. Berend will research any options.

Non-Departmental #412 Budget:

- Jack Curd notified the Commissioners that the Repeater hard bid came in at \$27,500, which is much lower than budgeted.
- Randy Jackson briefly mentioned the roof at the Sheriff's Office needing repairs. They reviewed Budget Item #411 County Buildings Repairs & Maintenance, and decided to put the funds for the roof repairs in that line item, and change name to Law Enforcement Center Repairs & Maintenance. Sheriff Curd announced that there are only two years of payments left on the jail.

Various Items discussed:

- Cristi Kellar will submit SB22 funding for County Attorney's Office as is for now.
- Cristi Kellar will put the \$12,750 for the new Sanitizer at the jail in the Non-Departmental #411 (new line item to include Law Enforcement Center).

Having no further business to consider, the Court adjourned at 11:15 AM.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk