

**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, July 14, 2025 at 10:00 A.M.

**Those present:**

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Cristi Kellar	Auditor
Scott Hamell	Chief Deputy Sheriff
Patricia Vieth	Treasurer
Tyler Sales	Asst. County Attorney
Jordyn Berend	County Attorney
Jay Franklin	Deputy Sheriff
Brett Hoff	Constable, Precinct 4
Nita Lewis	Court Coordinator
Greg Anderson	Deputy Sheriff

**Public in Attendance:**

Ronnie Meyer – City of Archer City  
Nathan Lawson – Archer County News  
Susie Wallace - Citizen

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

B. Approve Final Agenda:

**Item #3 was removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Todd Herring to approve the Final Agenda. Voting Yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

**No comments were received by the Court.**

D. ACTION AGENDA

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve departmental reports: **Treasurer; Precinct 4 Road Reports; Indigent Health.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Kendall Coleman and seconded by Wade Scarbrough to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**

4. Approve Education Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Todd Herring and seconded by Darin Wolf to approve Education Certificates. Voting yes 1-2-3-4-Judge

<b>Christie Mooney</b>	<b>Texas Elections Administrator Area Training</b>	<b>June 18, 2024</b>
	<b>Texas Elections Administrator Area Training</b>	<b>June 24-25, 2024</b>
	<b>Texas Elections Administrator Area Training</b>	<b>July 8, 2024</b>

5. Approve Publisher’s Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve Publisher’s Certificates: Voting yes 1-2-3-4-Judge

<b>Archer County News</b>	<b>Sealed Bids for sale of 2016 Ram 1500 4X4 Pickup ran twice</b>
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6. Approve Minutes from previous month – June, 2025.

**ORDER TO APPROVE MINUTES**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve minutes from June, 2025. Voting yes 1-2-3-4-Judge

7. Consider and/or approve the Reappointment of Paul Wylie to the Board of Directors of the Nortex Housing Finance Corporation.

**ORDER TO REAPPOINT A DIRECTOR**

The motion was made by Todd Herring and seconded by Wade Scarbrough to reappoint Paul O. Wylie, Jr. to the Board of Directors of the Nortex Housing Finance Corporation. Voting yes 1-2-3-4-Judge

8. Open Bids for the sale of 2016 Ram 1500 4X4 Pickup.

Open Bids

**Garrett Hoff**

2016 Dodge Ram 1500 4X4 Pickup	\$6,006.00
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9. Award Bid for the sale of 2016 Ram 1500 4X4 Pickup.

**ORDER TO ACCEPT BID**

The motion was made by Darin Wolf and seconded by Kendall Coleman to accept the bid of Garrett Hoff for the sale of a 2016 Ram 1500 4X4 Pickup in the amount of \$6,006.00. Voting yes 1-2-3-4-Judge

10. Consider and/or take action on Budget Items.

**Budget items discussed:**

**Justice of the Peace, Precinct 2**

Cristi Kellar reported that she had spoken to Corky Scarbrough. Kellar went over his budget with him. He agreed to reduce his budget from the line items that he had not used in the past, which reduced his budget by \$3,700.00.

**Justice of the Peace, Precinct 3**

Cristi Kellar reported that this budget will go up \$120.00 because of longevity.

#### **Justice of the Peace, Precinct 4**

Cristi Kellar reported that Missy Hoegger is requesting new office space, which would increase her office rent from \$250.00 to \$500.00 being an increase of \$3,000.00. Mrs. Hoegger removed office machine repairs in the amount of \$800.00. This makes it a \$2,200.00 increase to her budget.

#### **Constable salaries**

Kendall Coleman asked to discuss the Constable salaries. Coleman asked if the salary for Constable 1 could be put on hold until someone was elected to that position. Todd Herring stated that instead of leaving the money in the budget it could be reduced until after the election.

#### **ORDER TO REDUCE SALARY**

The motion was made by Todd Herring and seconded by Kendall Coleman to reduce the salary of Constable, Precinct 1 to \$2,350.00 and eliminate all other expenses.

Voting yes 1-2-3-4-Judge

Kendall Coleman discussed adjusting the three remaining Constable salaries to be the same. Cristi Kellar stated that the salaries would be \$38,206.28 each which included a 10% raise. Darin Wolf asked what would the salaries be without the raise? Brett Hoff gave an overview of the duties that he carries out. Darin Wolf stated that monthly reports were asked for. Hoff stated that he was advised not to turn in the reports. Wade Scarbrough stated that he was not comfortable with the disparities. He is not in favor of lowering Constable Precinct 4 salary, but would like to see the other two raised. Scarbrough discussed Constable, Precinct 2 wanted to be able to apply for SB 22 funds. Scarbrough asked if at this time he could apply? Jordyn Berend explained the Senate Bill and stated as long as the County commits to paying 75% of the minimum \$45,000 salary in order for the Constables to apply for the SB 22 funds. Randy Jackson stated that he had reached out to the Comptroller's Office to see if the insurance benefits the County offers was included in the minimum. He is waiting on an answer. Jackson also stated that Donald Stevens also works for Baylor County and receives SB 22 funds from there. Cristi Kellar stated that the salary of \$36,404.00 would be the Constable salaries without the 10% raise. Kendall Coleman recommends the Constables salaries be set at \$33,750.00, and if the constables wanted to apply for SB 22 funds they could. Brett Hoff stated that he works hard and he doesn't understand why his salary would be reduced.

Randy Jackson reported that there were funds left over in the American Rescue Act Fund. He had set that money aside to build an Emergency Service building across the street from the Courthouse. But if the Court combined the storage building and the EMC Office at the Sheriff's Department, these funds could go a long way in paying for the building. Cristi Kellar stated that there was \$119,254.11 in the fund.

**Having no further business to consider, the Court adjourned at 10:31 AM.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**