

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Tuesday, May 27, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Jack Curd	Sheriff
Maranda Revell	CEA-FCH
Kortney Kulhanek	CEA-A/NR
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Cristi Kellar	Auditor
Nita Lewis	Court Coordinator
Dawn Vieth	Tax Assessor/Collector
Patricia Vieth	Treasurer
Jay Franklin	Deputy Sheriff

Public in Attendance:

Nathan Lawson – Archer County News
Ronnie Meyer – City of Archer City
Ella Dora, Ava Dora, Gatlynn Revell, Isabelle Parkey, Whit Parkey, David & Vanessa Parkey and Tara Dara – Archer City 4H

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Items #3, #4 and #5 were removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Randy Jackson reported that Brett Hoff’s, Constable, Precinct 4 vehicle had received hail damage. Jack Curd reported that all Sheriff’s Department vehicles had received hail damage.

D. ACTION AGENDA

- 1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Todd Herring and seconded by Kendall Coleman to approve departmental reports: **Treasurer**. Voting yes 1-2-3-4-Judge

- 2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**
4. Approve Education Certificates. **Removed**
5. Approve Publisher's Certificates. **Removed**

Item #6 was discussed before item #1

6. Report on Archer County 4-H activities and accomplishments presented by Maranda Revell, Kortney Kulhanek and students. **Maranda Revell stated that Kortney Kulhanek had been with the Archer County Extension Office for two months. Revell introduced Ava and Ella Dora, and Isabella and Whit Parkey. Kortney Kulhanek reported that Ava and Isabella would explain the ambassador program. Ava Dora discussed TLA Texas Livestock & Agriculture Ambassadors. Dora explained the purpose of being an ambassador and the requirements to apply. Isabella Parkey discussed the tiers of being an ambassador and how she was awarded a trip to Japan. Maranda Revell reported that Ava Dora was awarded a \$10,000.00 scholarship from the Fort Worth Stock Show.**
7. Discuss and/or take action on the On-Site Sewage Facilities (OSSF) in Archer County. **Darin Wolf reported that a local installer had told him that it was getting expensive to install on-site sewage systems. Sam Bounds and Mr. Drummond were supposed to be in attendance to discuss possible changes to the regulations. No action taken.**
8. Consider and/or approve the services of Edgin, Parkman, Fleming & Fleming, PC to perform the External Audit for the County of Archer for the year ended September 30, 2025.

ORDER TO APPROVE EXTERNAL AUDIT

The motion was made by Wade Scarbrough and seconded by Kendall Coleman to approve the services of Edgin, Parkman, Fleming & Fleming, PC to perform the external audit for the County of Archer for the year ended September 30, 2025 in the amount of \$21,000.00. Voting yes 1-2-3-4-Judge

9. Consider and/or take action to solicit bids for the purchase of Road Base Material. **Jordyn Berend discussed the possible dates for the advertisements to be in the Archer County News.**

ORDER TO ADVERTISE FOR BIDS

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve to advertise for bids of road base material on Monday, June 23, 2025 at 10:00 a.m. Voting yes 1-2-3-4-Judge

10. Consider and/or take action to solicit bids for the purchase of Fuel and Oil.

ORDER TO ADVERTISE FOR BIDS

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve advertising for bids of fuel and oil on Monday, June 23, 2025 at 10:00 a.m. Voting yes 1-2-3-4-Judge

11. Consider and/or take action on Grievance Committee.

ORDER TO APPOINT COMMITTEE

The motion was made by Kendall Coleman and seconded by Darin Wolf to appoint a Grievance Committee, consisting of Elected Officials and three citizens. Voting yes 1-2-3-4-Judge

Grievance Committee

Randy Jackson Chairman

Lori Rutledge	Wanda Pearson	Dawn Tweed
Karren Winter	Jordan Alicea	Stephanie Smith
Patricia Vieth	Lou Ann Kincaid	Brenda Percy
Dawn Vieth	Charles Hall, Jr.	Natalie Harrison
Jordyn Berend	Christian Avera	Bill O'Dell
Jack Curd	Cindy Schenk	Bobby Sanders

12. Update on the Archer City Ambulance Service presented by Ronnie Meyer. **Ronnie Meyers reported that the Archer Ambulance Fund has been established as a 501(c)(3). Mr. Meyer advised the Court that the city has not gone out for bids on an Ambulance Service. He stated that there would be a price increase of 2.74% which would be a \$13,700.00 increase for the year. Randy Jackson stated that there was legislation that would help rural ambulance services. Jackson said that until it passed, the counties would not know if it was for new equipment or employees or both. Todd Herring discussed the issues of the ambulance not being in Archer City.**
13. Discuss and/or take action on additional personnel in Tax Assessor-Collector office. **Dawn Vieth requested an additional fulltime person in her office. Vieth stated that the county was growing at a rate that she needed additional help. Vieth asked, if possible, to let her start hiring while her office is slower to allow her to train the new position, since the employee had to complete 30 hours of training before they could use the State system. Darin Wolf and Todd Herring discussed the cost of a new employee. No action taken.**
14. Discuss and/or take action on Employee overtime. **Jack Curd discussed needing to pay dispatcher's overtime expenses. The dispatchers did not want comp-time because they never were able to get the time off.**

ORDER TO PAY OVERTIME

The motion was made by Wade Scarbrough and seconded by Todd Herring to allow the Sheriff's Department to pay overtime for dispatchers for the month of June, 2025. Voting yes 1-2-3-4-Judge

Items #15 and #16 were discussed after Executive Session.

15. Discuss and/or take action on Personnel matters.

ORDER TO TABLE ACTION

The motion was made by Todd Herring and seconded by Kendall Coleman to table action on personnel matters.

16. Discuss and/or take action on safety issues with ongoing investigation. **No action taken.**

Court recessed at 11:07 a.m.

Court reconvened at 11:10 a.m.

17. Adjourn into Executive Session.

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Kendall Coleman and seconded by Darin Wolf to convene into Executive Session per Texas Government Code 551.074. Voting yes 1-2-3-4-Judge

Executive Session convened at 11:10 a.m.

Executive Session adjourned at 11:43 a.m.

ORDER TO ADJOURN FROM EXECUTIVE SESSION

The motion was made by Todd Herring and seconded by Kendall Coleman to adjourn from Executive Session. Voting yes 1-2-3-4-Judge

Having no further business to consider, the Court adjourned at 11:47 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk