

## THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, May 12, 2025 at 10:00 A.M.

### Those present:

Randall C. Jackson  
Wade Scarbrough  
Darin Wolf  
Kendall Coleman  
Todd Herring  
Karren Winter

County Judge  
Commissioner, Precinct 1  
Commissioner, Precinct 2  
Commissioner, Precinct 3  
Commissioner, Precinct 4  
County Clerk

Jordyn Berend  
Patricia Vieth  
Cristi Kellar  
Tyler Sales  
Nita Lewis  
Jack Curd  
Christie Mooney  
Dawn Vieth  
Jay Franklin  
Donald Stevens  
Kelly Reid

County Attorney  
Treasurer  
Auditor  
Asst. County Attorney  
Court Coordinator  
Sheriff  
Elections Administrator  
Tax Assessor/Collector  
Deputy Sheriff  
Constable, Precinct 2  
Deputy District Clerk

### Public in Attendance:

Nathan Lawson – Archer County News  
Kayla Stevens – Holliday Chief of Police  
Chase Allison, Analisa Allison - Citizens

#### A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

#### B. Approve Final Agenda:

**Items #3 and #5 were removed from the agenda.**

### ORDER TO APPROVE FINAL AGENDA

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve the Final Agenda. Voting yes 1-2-3-4-Judge

#### C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

**Dawn Vieth reported that she had received her 5% sales tax report. Vieth explained that she works with multiple dealerships out of the MetroPlex, so she was able to raise her sales tax number, commission and title fees. She would like to present the Court with a check for \$123,242.00.**

**Chase Allison stated that when the time comes to appoint a constable for Precinct 1, he would like to be considered.**

#### D. ACTION AGENDA

1. Approve departmental reports.

### ORDER TO APPROVE REPORTS

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve departmental reports: **Treasurer; Precinct #2 Annual Road Report.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

### ORDER TO APPROVE VOUCHERS

The motion was made by Kendall Coleman and seconded by Todd Herring to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**

4. Approve Education Certificates.

### ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Education Certificates. Voting yes 1-2-3-4-Judge

<b>Wade Scarbrough</b>	<b>96<sup>th</sup> Annual West Texas County Judges and Commissioners</b>	<b>14 hr</b>
	<b>2025 Administrative Training: Emergency Management</b>	<b>4hr</b>

<b>Cristi Kellar</b>	<b>67<sup>th</sup> Annual County Auditors Institute</b>	<b>17.5 hr</b>
	<b>67<sup>th</sup> Annual County Auditors Institute – New Auditors Training</b>	<b>6.75 hr</b>

5. Approve Publisher's Certificates. **Removed**

6. Approve Minutes from previous month – April, 2025.

### ORDER TO APPROVE MINUTES

The motion was made by Todd Herring and seconded by Kendall Coleman to approve minutes from April, 2025. Voting yes 1-2-3-4-Judge

7. Consider and/or approve Surety Bond for Archer County Constable Precinct 3. **Randy Jackson reported that the bond for Constable, Precinct 3 was ready to be approved.**

### ORDER TO APPROVE BOND

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve the Surety Bond for Archer County Constable Precinct 3. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on current lease with Southern Plains Community Action Association (SPCAA) for property located at 509 S. Cedar, Archer City, Texas. (WIC) (tabled 4/28/2025)

### ORDER TO APPROVE LEASE

The motion was made by Darin Wolf and seconded by Todd Herring to approve a lease for one year with Southern Plains Community Action Association for Property located at 509 S. Cedar, Archer City, Texas. Voting yes 1-2-3-4-Judge

9. Discuss and/or take action on the Benevolent policy. **Patricia Vieth discussed the Benevolent policy.**

### ORDER TO APPROVE POLICY

The motion was made by Darin Wolf and seconded by Kendall Coleman to approve collecting for the Benevolent fund on a voluntary basis. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on 14 tablets from the Elections Office for Elected Officials use. **Christie Mooney explained that the tablets would need to be decommissioned before the Elected Officials could purchase one to use for conference.**

### ORDER TO DECOMMISSION

The motion was made by Kendall Coleman and seconded by Darin Wolf decommission the tablets for use by Elected Officials. Voting yes 1-2-3-4-Judge

11. Discuss and/or take action on recent storm damage in Archer County. Randy Jackson stated that since the Disaster Declaration had been approved previously the County could start submitting claims. Jackson reported that there was damage to the roofs on county buildings.

**ORDER TO SUBMIT CLAIM**

The motion was made by Darin Wolf and seconded by Kendall Coleman to allow Judge Jackson to submit a claim for damages to Dickey McGann & Rowe. Voting yes 1-2-3-4-Judge

12. Discuss and/or take action on Constable Precinct 1 equipment. **Jack Curd discussed the vehicle of Constable Precinct 1. Todd Herring and Kendall Coleman advised that the Sheriff's Department needed a vehicle immediately. Wade Scarbrough questioned if the Court should wait until the decision was made on what to do with Constable, Precinct 1 position.**

**ORDER TO TRANSFER VEHICLE**

The motion was made by Todd Herring and seconded by Kendall Coleman to transfer the Constable, Precinct 1 vehicle to Archer County Sheriff's Department. Voting yes 2-3-4-Judge; No 1

**Having no further business to consider, the Court adjourned at 10:30 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**