

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, March 24, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson
Wade Scarbrough
Darin Wolf
Kendall Coleman
Todd Herring
Karren Winter

County Judge
Commissioner, Precinct 1
Commissioner, Precinct 2
Commissioner, Precinct 3
Commissioner, Precinct 4
County Clerk

Patricia Vieth
Shane Wright
Jordyn Berend
Nita Lewis
Tyler Sales
Jay Franklin
Cristi Kellar
Jack Curd

Treasurer
EMC
County Attorney
Court Coordinator
Asst. County Attorney
Chief Deputy Sheriff
Auditor
Sheriff

Public in Attendance:

Nathan Lawson – Archer County News
Ronnie Myer - City of Archer City
Susie Wallace, Hunter Holbrook, Shelia Rivard, Joshua Rivard and Cyril Schroder -
Citizens

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Item #5 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Todd Herring and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Judge Jackson reported that the plumbing repairs were still underway in the Courthouse.

D. ACTION AGENDA

1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Kendall Coleman and seconded by Todd Herring to approve departmental reports: **Treasurer; Constable Precinct 2.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment. **Jack Curd requested that the Gillispie Paint and Body invoice be removed from vouchers at this time.**

ORDER APPROVING VOUCHERS

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Cristi Kellar discussed the line-item transfers.**

ORDER APPROVING TRANSFERS

The motion was made by Todd Herring and seconded by Kendall Coleman to approve line-item transfers. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Debit	Credit
041.0110.8586	Checking (Prect #4 R&B General)	1,550.00	
041.0400.0340	Special Projects (Prect \$ R&B General)		1,550.00
010.0412.0577	Miscellaneous Expense (Non-Departmental)	1,550.00	
010.0110.8586	Checking (General Fund)		1,550.00

- 4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Todd Herring and seconded by Darin Wolf to approve Education Certificates. Voting yes 1-2-3-4-Judge

**Karren Winter TXDPS Criminal History: Introduction and Overview
TXDPS Criminal History: Account Management
TXDPS Criminal History: Handling Information
TXDPS Criminal History: Name-Based Searches
TXDPS Criminal History: FACT Clearinghouse**

- 5. Approve Publisher’s Certificates. **Removed**
- 6. Open bids for the sale of the following: 1992 Mack Truck/Trac.
1M2P264Y3NM010836; 1981 Cherokee Dump Trailer 1C91EFB29B1095088

OPEN BIDS

Robert G Veitenheimer

\$15,000.00

- 7. Award bid for 1992 Mack Truck/Tractor & 1981 Cherokee Dump Trailer.

ORDER TO ACCEPT BID

The motion was made by Todd Herring and seconded by Kendall Coleman to accept the bid of Robert Veitenheimer in the amount of \$15,000.00 for a 1992 Mack Truck/Tractor & a 1981 Cherokee Dump Trailer from Precinct 4. Voting yes 1-2-3-4-Judge

- 8. Discuss and/or take action on Burn Ban. **Randy Jackson reported that he had put an emergency burn ban in place that expired on March 23rd. Shane Wright reported that he hadn’t had a request from any fire department concerning a new burn ban. No action taken.**
- 9. Discuss and/or take action on private water line on DeMoss Road. (tabled 3-10-2024) **Ronnie Myer asked what the county’s requirements were to ditch the road for a water line. Hunter Holbrook stated that he was requesting to dig a ditch for a waterline across DeMoss Road. Holbrook asked the court what requirements needed to be met and what would the cost be. Jordyn Berend stated that the individuals would need to follow the county ordinance for county right of ways, before the County could get involved.**

ORDER TO TABLE APPROVING

The motion was made by Darin Wolf and seconded by Kendall Coleman to table approving any action on DeMoss Road. Voting yes 1-2-3-4-Judge

- 10. Consider an/or take action on Amendments to the County Subdivision Rules and Regulations. (tabled 3-10-2025) **Wade Scarbrough requested that trailer house communities be added to the regulations. Tyler Sales reported that he would look into trailer house communities. Jordyn Berend suggested**

that the Court email the County Attorney's office with requests or suggestions to have in writing everything they want in the amendments.

ORDER TO TABLE AMENDMENTS

The motion was made by Wade Scarbrough and seconded by Todd Herring to table amendment to the County Subdivision Rules and Regulations. Voting yes 1-2-3-4-Judge

Item #11 was discussed after Executive Session.

11. Consider and/or take action on personnel matters.

ORDER TO ADOPT POLICY

The motion was made by Todd Herring and seconded by Randy Jackson to adopt a policy similar to Local Government Code 661.207 allowing an employee to donate any accrued sick leave to a county employee that is related by blood or marriage. Voting yes 1-2-3-4-Judge

12. Adjourn into Executive Session as authorized by Texas Government Code 551.074.

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Randy Jackson and seconded by Darin Wolf to convene into Executive Session. Voting yes 1-2-3-4-Judge

Executive Session convened at 10:21 a. m.

Executive Session recessed at 10:46 a. m.

Executive Session reconvened at 11:13 a.m.

Executive Session adjourned at 11:24 a.m.

ORDER TO ADJOURN FROM EXECUTIVE SESSION

The motion was made by Todd Herring and seconded by Darin Wolf to adjourn from Executive Session. Voting yes 1-2-3-4-Judge

Having no further business to consider, the Court adjourned at 11:27 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk