

THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, March 10, 2025 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Patricia Vieth	Treasurer
Jack Curd	Sheriff
Cristi Kellar	Auditor
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Nita Lewis	Court Coordinator
Christie Mooney	Elections Administrator
Dawn Vieth	Tax Assessor/Collector
Maranda Revell	County Agent CEA-FCH

Public in Attendance:

Jerry Phillips – Archer County News
Lorrie Coop – TX A&M AgriLife Extension
Kortney Kulhanek – TX A&M AgriLife Extension
Ronnie Myers – City of Archer City
Susie Wallace – Citizen

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

No items were removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Jack Curd reported that the Sheriff’s Office new software system went online two weeks ago.

Todd Herring reported that the Holliday Senior Citizens are having a drive thru hamburger fundraiser March 23, 2025.

D. ACTION AGENDA

- 1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Todd Herring and seconded by Kendall Coleman to approve departmental reports: **Treasurer; County Agent.** Voting yes 1-2-3-4-Judge

- 2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

- 3. Approve line-item transfers. Cristi Kellar discussed an Interlocal Agreement with Baylor County and Archer County for Dispatch services. **Cristi Kellar stated that Sheriff Curd reported that he estimated \$70,000 would be received from Baylor County. Kellar asked the Court which line item would they want the money to be deposited into minus workers’ comp and unemployment.**

ORDER TO APPROVE TRANSFERS

The motion was made by Todd Herring and seconded by Kendall Coleman to approve line-item transfer of funds to the Sheriff part-time salary, minus workers’ comp and unemployment. Voting yes 1-2-3-4-Judge

- 4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve Education Certificates. Voting yes 1-2-3-4-Judge

Wade Scarbrough	County Judges & Commissioners Association of Texas	
	2024 County Administrative Training: College Station	4 hr
	2024 Annual North & East Conference	11 hr
Darin Wolf	County Judges & Commissioners Association of Texas	
	2024 Annual West TX CJCA Conference	9 hr
	2024 District 7 AgriLife Conference	7.5 hr
Karren Winter	CJIS Security and Privacy: Security Role	
Karen Aulds	CJIS Security and Privacy: Security Role	

- 5. Approve Publisher’s Certificates.

ORDER APPROVE CERTIFICATES

The motion was made by Todd Herring and seconded by Kendall Coleman to approve Publisher’s Certificates. Voting yes 1-2-3-4-Judge

Archer County News	Sale of 1992 Mack Truck/Tractor
	Sale of 1981 Cherokee End Dump Trailer

- 6. Approve Minutes from previous month – February, 2025.

ORDER TO APPROVE MINUTES

The motion was made by Kendall Coleman and seconded by Todd Herring to approve minutes from February, 2025. Voting yes 1-2-3-4-Judge

- 7. Consider and/or approve Joint Resolution between Archer County and Windthorst ISD. **Christie Mooney discussed resolution with Windthorst ISD for the May School Election.**

ORDER TO APPROVE RESOLUTION

The motion was made by Darin Wolf and seconded by Wade Scarbrough to approve Joint Resolution between Archer County and Windthorst ISD. Voting yes 1-2-3-4-Judge

- 8. Consider and/or approve Election Agreement and Contract for Election Services with Windthorst ISD. **Christie Mooney discussed Election Agreement and Contract with Windthorst ISD.**

ORDER TO APPROVE AGREEMENT AND CONTRACT

The motion was made by Darin Wolf and seconded by Todd Herring to approve Election Agreement and Contract for Election Services with Windthorst ISD. Voting yes 1-2-3-4-Judge

9. Consider and/or take action on County Child Welfare Services Non-Financial Agreement. **Randy Jackson reported that the County had entered in this agreement several years ago.**

ORDER TO APPROVE AGREEMENT

The motion was made by Randy Jackson and seconded by Todd Herring to approve seven-year County Child Welfare Services Non-Financial Agreement. Voting yes 1-2-3-4-Judge

10. Consider and/or take action on Alex Albright Historical Marker. **Todd Herring discussed the financing of the Historical Marker. Herring reported that Jordyn Berend advised him not to use Precinct 4 Special Project funds to fund the marker. Jordyn Berend advised the Court that the General Fund would be where the funds should come from.**

ORDER TO APPROVE REIMBURSEMENT

The motion was made by Kendall Coleman and seconded by Darin Wolf to approve reimbursing Precinct 4 Special Projects fund from the General Fund for the Alex Albright Historical Marker. Voting yes 1-2-3-4-Judge

Item #13 was heard before items #11 and #12.

11. Consider and/or take action on Amendments to the County Subdivision Rules and Regulations. (tabled item February 24, 2025) **Tyler Sales discussed the need for a workshop with the Commissioners and the County Attorney's Office so that everyone would have input on any changes that will be made on the subdivision regulations.**

ORDER TO COORDINATE WORKSHOP

The motion was made by Darin Wolf and seconded by Todd Herring to coordinate a workshop on County Subdivision Rules and Regulations and to table taking amendments to Subdivision Rules and Regulations. Voting yes 1-2-3-4-Judge

12. Discuss and/or take action on private water line on DeMoss Road. **Ronnie Meyer discussed the residence on DeMoss Road that is in the Archer City water district. The city is required to provide water but not install the lines. Mr. Meyer the possibility of the individual laying a water line in the county right of way or maybe on private land owner property. Jordyn Berend questioned if it was a private line or for public use. Mrs. Berend stated that the County could not restrict the individual from using the county right of way, but could require where the line could be and how deep it must be buried. Mr. Meyer also stated that he was going to ask the individual if he would consider that he turning it over to the city to maintain and allow other customers in the future to tie into the line once water line is installed.**

ORDER TO TABLE APPROVING WATER LINE

The motion was made by Kendall Coleman and seconded by Darin Wolf to table approving a private water line on DeMoss Road. Voting yes 1-2-3-4-Judge

13. Consider and/or take action on the hiring of a new County Extension Agent. **Todd Herring thanked Lorrie Coop for allowing the Commissioners to sit in on the interview process. Lorrie Coop introduced Kortney Kulhanek as the new County Agent to fill the vacancy Archer County has at this time. Ms.**

Kulhanek introduced herself and stated she is coming from Throckmorton County where she has been their county agent for the past three years.

ORDER APPROVING NEW AGENT

The motion was made by Randy Jackson and seconded by Todd Herring to approve the hiring of Kortney Kulhanek as the new County Extension Agent for Archer County starting April 1, 2025. Voting yes 1-2-3-4-Judge

- 14. Consider and/or take action on Interlocal Agreement with Nortex for Administration of a Hazard Mitigation Plan. Randy Jackson discussed the previous agreement the county had entered into with Nortex. Jackson stated the plan is required to be in place for the County if there is a natural disaster that causes damage that is uninsured. Ex: roads, floods or tornadoes.**

ORDER TO APPROVE INTERLOCAL AGREEMENT

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve an Interlocal Agreement with Nortex for Administration of a Hazard Mitigation Plan. Voting yes 1-2-3-4-Judge

Having no further business to consider, the Court adjourned at 10:49 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk