

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**  
met in a Regular Session on Monday, January 13, 2025 at 10:00 A.M.

**Those present:**

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Kendall Coleman	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk

Shane Wright	EMC
Cristi Kellar	Auditor
Patricia Vieth	Treasurer
Jay Franklin	Deputy Sheriff
Jordyn Berend	County Attorney
Tyler Sales	Asst. County Attorney
Nita Lewis	Court Coordinator

**Public in Attendance:**

Nathan Lawson – Archer County News  
Susie Wallace – Citizen

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Items #3 and #5 were removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darin Wolf and seconded by Kendall Coleman to approve the Final Agenda. Voting yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**Randy Jackson acknowledged all of the hard work the County Show is to put on. Jackson commented that this one event has a huge impact on young people all across the County. Judge Jackson stated that the community supported the youth in an unbelievable way financially. He also thanked Maranda Revell for all of the work she put in to make the show happen.**

**D. ACTION AGENDA**

1. Approve departmental reports.

**ORDER APPROVING REPORTS**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve departmental reports: **Treasurer; Indigent Health; County Agent.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed.**

4. Approve Education Certificates.

**ORDER TO APPROVE CERTIFICATES**

The motion was made by Todd Herring and seconded by Darin Wolf to approve Education Certificates. Voting yes 1-2-3-4-Judge

- Greg Anderson** It's All About the Writ – TCOLE #3103  
4202 – Finding Wellness Building a Better Life  
88<sup>th</sup> State and Federal Law Update – 3188  
Trauma – Informed Approach to Sexual Assault Investigations (470)
- Kristopher Asmus** Security and Privacy: General Role  
TCIC/TLETS Mobile Access Recertification Test  
Centurion L. E. Instructor Certificate
- Cassidy Chambles** Security and Privacy: General Role  
TDD/TYY (412)
- Ryan Chavis** Security and Privacy: General Role
- Justin S. Coleman** Security and Privacy: General Role
- Jack Curd** Security and Privacy: General Role  
Dark Web: Investigations, Intelligence, and Combating Criminal Activity  
Trauma-Informed Approach to Sexual Assault Investigations (470)8 hr  
Command and Control TCOLE #33111 8 hr  
Civilian Response to Active Shooter Events Train the Trainer 4hrs  
Active Attack Incident Management 4hrs  
Security and Privacy: Privileged Role  
TCIC/TLETS Mobile Access with CCH Recertification Test  
Active Attack Emergency Communications 3hrs
- Alexis De La Pena** Security and Privacy: General Role  
TRS & Emergency Technology (396)  
TCIC/TLETS Full Access with CCH/CCQ Test  
Public Safety Telecommunicator
- Roy Dyer** Security and Privacy: General Role
- Jesse Fleitman** 88<sup>th</sup> State and Federal Law Update – 3188  
Finding Wellness – Building a Healthier Life – 4202  
Trauma-Informed Approach to Sexual Assault Investigations (470)  
Cardiac Emergency Communications (786)  
Public Safety Radio Basics 101 – 5109  
Management for Telecom Operator Supervisors (#5304)  
New Supervisor's Course (#3737)  
Tactics for Counter Terrorism (#3320)  
Stress Management 403  
Intellectual and Developmental Disabilities (IDD) Training for Jailers - 2831  
TCIC/TLETS Mobile Access Recertification Test
- Jay Franklin** Firearms Instructor Certification Course (2222)
- Jeremy Gray** TCIC/TLETS Mobile Access Recertification Test  
Security and Privacy: General Role
- Robert Guerra** Cultural Diversity 394  
88<sup>th</sup> State and Federal Law Update – 3188

Security and Privacy: General Role  
Objective Jail Classification

**Dennis Hahn**

Interdiction Academy  
86<sup>th</sup> Legislative Law Update (2019-2021) – 3186  
Interdiction Academy  
4202 – Finding Wellness Building a Better Life  
Ethics – 3925  
Administrative License Revocation (ALR) (#3402)  
Tint Meter Operator Course  
LE Guide to Nutrition & Lifestyle (#6012)  
Introduction to Incident Command System (#51001)  
Child Safety Check Alert List (#4068)  
Handcuffing Techniques (#2042)  
Instructor for Taser 10 Energy Weapon and Taser Energy Weapon  
Users  
Stress Management 403  
Advanced Human Trafficking – 3271  
Security and Privacy: General Role  
Cultural Diversity (#3939)  
Trauma-Informed Approach to Sexual Assault Investigations (470)  
Special Investigative Topics (#3232)  
Intermediate Child Abuse Prevention & Invest (#2105)  
Naloxone – Narcan (#5200)  
Basics of Stalking Investigations (TCOLE #3205)  
Advisory Board Training (TCOLE #3003)  
Use of Force Refresher (#20985)  
Dating Violence Awareness (TCOLE #2035)  
Intermediate Spanish for Law Enforcement (#2110)  
Visual Observer for Drones (#4033)  
TCIC/TLETS Mobile Access with CCH Recertification Test  
First Responder Training: Working w/Older Adults 3908  
Tactics for Counter Terrorism (#3320)  
Protection From Above Using Drones (#4033)  
Basic Life Support (CPR and AED) Program  
#2107 Intermediate Use of Force  
TCOLE Course #2106  
First Responder Aircraft Accident Course (#4032)  
Disruptive Groups in the Texas Prison System (#3513)  
Court Security (#10999)  
Cybersecurity Awareness Training (#4100)  
Crisis Communications (#2120)  
Gang Violence Intervention: Focused-Deterrence Approach  
New Supervisor's Course (#3737)  
Active Attack Incident Management  
Civilian Response to Active Shooter Events Train the Trainer  
Active Attack Event Response Leadership  
Active Attack Emergency Communications  
Fire as a Weapon  
Introduction to Active Shooter Response

**Makayla Hughes**

Emergency Management for People with Disabilities (400)  
Cultural Diversity – 394  
Cultural Diversity Web with Exercises (394)  
88<sup>th</sup> State and Federal Law Update – 3188  
Cardiac Emergency Communications (786)  
Introduction and Overview  
Handling Information  
Name-Based Searches  
FACT Clearinghouse  
Family Violence Laws & Enforcement (TCOLE #3901)  
Objective Jail Classification

ASL and Effective Use of Interpreters

- Scott Hammel** 38<sup>th</sup> Annual Conference Texas Jail Association  
Objective Jail Classification  
Texas Advisory Board Training #3003 (TCOLE)  
TCIC/TLETS Mobile Access with CCH Recertification Test  
Security and Privacy: General Role
- Charles Hauger** TCIC/TLETS Mobile Access Test
- Mason Hilbers** Emergency Management for People with Disabilities (400)  
Cultural Diversity – 394  
Objective Jail Classification  
Security and Privacy: General Role  
TCIC/TLETS Mobile Access with CCH Recertification Test
- Brett Hoff** Security and Privacy: Security Role
- Whitney Johnson** Cultural Diversity – 394  
TRS & Emergency Technology (396)  
Cardiac Emergency Communications (786)  
Texas Food Handler Program  
Emergency Management for People with Disabilities (400)
- Carl Keener** Security and Privacy: General Role
- Brandon Lane** Security and Privacy: General Role  
Introduction to Active Shooter Response  
Mental Health Training for Jailers  
Basic Jail Certification for Texas Peace Officers  
Trauma-Informed Approach to Sexual Assault Investigations (470)  
Female Genitalia Mutilation Training for Law Enforcement (2037)  
Risk Management for After School Activities and Interscholastic Athletics  
Public Safety Radio Basics 101 – 5109  
Active Attack Event Response Leadership  
Objective Jail Classification  
Introduction to Cyber Incident Investigation for Law Enforcement  
TMCEC Court Security 10999  
Fire as a Weapon  
Active Attack Incident Management  
Active Attack Emergency Communications  
Active Attack Event Response Leadership  
Civilian Response to Active Shooter Events Train the Trainer
- Crystle Lucia** TCIC/TLETS Full Access with CCH/CCQ Test  
Cultural Diversity – 394  
Security and Privacy: General Role  
Objective Jail Classification  
Stress Management 403  
4202 – Finding Wellness Building a Better Life  
Advance Human Trafficking – 3271  
Basic County Corrections Physical Skills  
Objective Jail Classification
- Brandon Mason** Narco 101 for Patrol  
Basic Life Support (CPR and AED) Program  
Trauma-Informed Approach to Sexual Assault Investigations (470)
- Mitzi McMahan** Security and Privacy: General Role  
Security and Privacy: Privileged Role  
Texas Advisory Board Training #3003 (TCOLE)

**Mary Miller** TCIC/TLETS Mobile Access with CCH/CCQ Test

**Jack Monroe** Security and Privacy: General Role

**Diana Patterson** Suicide Detection & Prevention in Jails #3501 (TCOLE)  
Inmate Rights & Privileges #3502 (TCOLE) Package  
Security and Privacy: Privileged Role

**Kelly Perry** Security and Privacy: General Role

**Stacey Quick** Cultural Diversity – 394  
Cardiac Emergency Communications (786)  
TDD/TTY (412)  
88<sup>th</sup> State and Federal Law Update – 3188  
Intellectual and Developmental Disabilities (IDD) Training for Jailers  
-2831  
Security and Privacy: General Role  
4202 – Finding Wellness Building a Better Life

**James Richey** Cultural Diversity – 394  
88<sup>th</sup> State and Federal Law Update – 3188  
Objective Jail Classification  
Security and Privacy: General Role

**Madison Richey** Cultural Diversity – 394  
Industrial Emergencies for Municipal Based Responders Phase 1  
Security and Privacy: General Role

**Joshua Rodgers** Security and Privacy: General Role

**Victoria Roland** TCIC/TLETS Full Access with CCH/CCQ Test  
Public Safety Telecommunicator  
Cultural Diversity 394  
Cardiac Emergency Communications – 786

**Katherine Rushing** Texas Food Handler Program  
Security and Privacy: General Role

**Geneva Schroeder** Security and Privacy: General Role  
88<sup>th</sup> State and Federal Law Update – 3188  
Cultural Diversity – 394  
Objective Jail Classification

**Joshua Sosebee** Cardiac Emergency Communications – 786  
Introduction to Cyber Incident Investigations for Law Enforcement  
Mental Health Training for Jailers  
Basic Jail Certification for Texas Peace Officers  
Intermediate Child Abuse Prevention & Invest. (#2105)  
Basic Life Support (CPR and AED) Program  
Asset Forfeiture (#3255)  
Security and Privacy: General Role  
#3232 Special Investigative Topics  
TCOLE Course #2106  
Intermediate Arrest Search & Seizure (#2108)

**Donald Stevens** Interdiction Academy  
Security and Privacy: General Role  
#8158 Body Worn Camera  
Public Safety Radio Basics 101-5109  
OSS Academy  
4202 – Finding Wellness Building a Better Life

Jail Administrator Examination (TCJS) 301  
Ethics – 3925

**Rebecca Stevens** 88<sup>th</sup> State and Federal Law Update – 3188  
Ethics – 3925  
Crimes Against People w/Disabilities (398)  
Security and Privacy: General Role  
Basic County Corrections  
TCIC/TLETS Full Access with CCH Recertification Test  
Deaf Culture (397)  
Over 5 Year Reactivation (7723)

**Joseph Stewart** TCIC/TLETS Mobile Access with CCH Recertification Test

**Amy Warren** Security and Privacy: Privileged Role

**Melonie Wheeler** Security and Privacy: General Role

**Artie Woods** Security and Privacy: General Role

**Shane Wright** Texas Advisory Board Training #3003 (TCOLE)

5. Approve Publisher's Certificates. **Removed.**

6. Approve Minutes from previous month – December, 2024.

#### **ORDER APPROVING MINUTES**

The motion was made by Todd Herring and seconded by Kendall Coleman to approve the December, 2024 minutes. Voting yes 1-2-3-4-Judge

7. Consider and/or take action on Certificates of Deposit at First State Bank.  
(Tabled item 12-23-2024).

#### **ORDER TO TRANSFER FUNDS**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to transfer from a CD containing \$138,513.60 from First State Bank to a money market account at American National Bank. Voting yes 1-2-3-Judge; 4 Abstain

**Having no further business to consider, the Court adjourned at 10:13 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**