

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in a Regular Session on Monday, December 23, 2024 at 10:00 A.M.

**Those present:**

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf	Absent	Commissioner, Precinct 2
Pat Martin, III		Commissioner, Precinct 3
Todd Herring		Commissioner, Precinct 4
Karren Winter		County Clerk
Shane Wright		EMC
Patricia Vieth		Treasurer
Nita Lewis		Court Coordinator
Kendall Coleman		Commissioner Elect, Precinct 3
Jordyn Berend		County Attorney
Tyler Sales		Assistant County Attorney
Jack Curd		Sheriff
Cristi Kellar		Auditor
Dawn Vieth		Tax Assessor/Collector

**Public in Attendance:**

Nathan Lawson – Archer County News

Zach Rowe – Dickey McGann & Rowe

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum

Pledge of Allegiance to the United States and Texas Flags

Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Item #5 was removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve the Final Agenda. Voting yes 1-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**Randy Jackson thanked Pat Martin, III for his service to the County for 20 years.**

**Jordyn Berend introduced Tyler Sales as her Assistant County Attorney.**

**Jack Curd voiced his appreciation for Pat Martin, III. Curd stated that Commissioner Martin always answered the phone when he called.**

**Jack Curd advised the Court that his office would be offering a C.R.A.S.E Training at the Sheriff's Office on January 9, 2025.**

**Patricia Vieth reported that the County was hosting a retirement party for Pat Martin, III on Friday, December 27, 2024 from 2-4 p.m.**

**D. ACTION AGENDA**

1. Approve departmental reports.

**ORDER APPROVING REPORTS**

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve departmental reports: **Treasurer**. Voting yes 1-3-4-Judge

2. Approve vouchers for payment.

### **ORDER TO APPROVING VOUCHERS**

The motion was made by Todd Herring and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-3-4-Judge

3. Approve line-item transfers. **No action taken.**
4. Approve Education Certificates.

### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Education Certificates. Voting yes 1-3-4

<b>Dawn Vieth</b>	<b>VG Young School for Tax Assessor-Collectors 2024 TAC Legislative Conference</b>	<b>12 hours 9.5 hours</b>
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5. Approve Publisher's Certificates. **Removed.**
6. Consider and/or approve Surety Bond for Precinct #3 Commissioner Elect, Kendall Coleman.

### **ORDER TO APPROVE BOND**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve Surety Bond for Precinct 3 Commissioner Elect, Kendall Coleman. Voting yes 1-3-4-Judge

7. Consider and/or take action on Property & Casualty Insurance Renewal. **Zach Rowe discussed Property & Casualty Insurance Renewal.**

### **ORDER TO APPROVE INSURANCE RENEWAL**

The motion was made by Todd Herring and seconded by Pat Martin, III to approve Property & Casualty Insurance renewal with a 20% increase. Voting yes 1-3-4-Judge

8. Consider and/or take action on selling a County vehicle to the City of Archer City. **Jack Curd discussed selling a 2021 Dodge Durango to the City of Archer City.**

### **ORDER TO SELL COUNTY VEHICLE**

The motion was made by Pat Martin, III and seconded by Todd Herring to sell a 2021 Dodge Durango in the amount of \$18,000.00 to the City of Archer City. Voting yes 1-3-4-Judge

9. Consider and/or take action on Cooperative Agreement Between Texas A&M AgriLife Extension Service and Archer County. **Jordyn Berend discussed the changes to the contract. Todd Herring asked to make a change that the County could be more involved in selecting a new agent.**

### **ORDER TO APPROVE AMENDED AGREEMENT**

The motion was made by Randy Jackson and seconded by Todd Herring to approve amended Cooperative Agreement between Texas A&M AgriLife Extension Service and Archer County. Voting yes 1-3-4-Judge

10. Consider and/or take action on Certificates of Deposit at First State Bank. **Patricia Vieth discussed the renewal of a CD at First State Bank.**

The motion was made by Wade Scarbrough to approve moving the Certificates of Deposit at First State Bank to American National Bank. Scarbrough withdrew motion.

**ORDER TO TABLE ACTION**

The motion was made by Randy Jackson and seconded by Wade Scarbrough to table action on Certificates of Deposit at First State Bank. Voting yes 1-3-4-Judge

- 11. Consider and/or take action to declare items from the Courthouse and Courthouse Annex as Surplus. **Patricia Vieth discussed items that needed to be declared surplus.**

**ORDER DECLARING ITEMS SURPLUS**

The motion was made by Todd Herring and seconded by Wade Scarbrough to declare items from the Courthouse and Courthouse Annex as surplus. Voting yes 1-3-4-Judge

- 12. Consider and/or approve HSA deposits for employees and elected officials that have Health Insurance provided by Archer County. **Patricia Vieth discussed that the medical insurance deductible went up to \$3,300.00. Todd Herring suggested that the Court pay the additional \$300.00 per employee and Elected Official.**

**ORDER TO APPROVE HSA DEPOSITS**

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve HSA deposits of \$3,000.00 for employees and elected officials that have Health Insurance provided by Archer County, and reimburse the \$300.00 deductible on a case-by-case basis. Voting yes 1-3-4-Judge

- 13. Consider and/or approve Surety Bonds for Elected Officials.

**ORDER TO APPROVE SURETY BONDS**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve Surety Bonds for Elected Officials. Voting yes 1-3-4-Judge

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|-----------------|--------------------------|
| Wade Scarbrough | Commissioner, Precinct 1 |
| Jordyn Berend   | County Attorney          |
| Dawn Vieth      | Tax Assessor Collector   |
| Jack Curd       | Sheriff                  |
| Doug Strange    | Constable, Precinct 1    |
| Donald Stevens  | Constable, Precinct 2    |
| Diana Patterson | Constable, Precinct 3    |
| Brett Hoff      | Constable, Precinct 4    |

**Having no further business to consider, the Court adjourned at 10:30 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**