THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, August 26, 2024 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Pat Martin, III	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk
Conner Deen	Asst. County Attorney
Dawn Vieth	Tax Assessor/Collector
Patricia Vieth	Treasurer
David Levy via zoom	County Attorney
Jack Curd	Sheriff
Jay Franklin	Deputy Sheriff
Donald Stevens	Constable, Precinct 2
Scott Hamell	Chief Deputy Sheriff
Cristi Kellar	Auditor
Nita Lewis	Court Coordinator
Brett Hoff	Constable, Precinct 4
Greg Anderson	Deputy Sheriff
Lori Rutledge	District Clerk
Justin Coleman	Reserve Deputy

Public in Attendance:
Ronnie Meyer – City of Archer City
Kendall Coleman
Susie Wallace
Nathan Lawson – Archer County News
Leslie Hash – Archer County Republican Party

A. <u>CALL TO ORDER</u>
    Greeting, Roll Call, and Determination of Quorum
    Pledge of Allegiance to the United States and Texas Flags
    Registration of Attendees by the County Clerk
The meeting was called to order by Randy Jackson, and a quorum was noted.

B. <u>Approve Final Agenda:</u>
Item #3 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA
The motion was made by Pat Martin, III and seconded by Todd Herring to approve the
Final Agenda. Voting yes 1-2-3-4-Judge

C. <u>PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR
    PRESENTATIONS AGENDA:</u>

   No public comments were received by the Court.

 D. <u>ACTION AGENDA</u>

   1. Approve departmental reports.

ORDER TO APPROVE REPORTS
The motion was made by Todd Herring and seconded by Darin Wolf to approve
departmental reports: **Treasurer**. Voting yes 1-2-3-4-Judge

   2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**

4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES
The motion was made by Todd Herring and seconded by Pat Martin, III to approve Education Certificates. Voting yes 1-2-3-4-Judge

Wade Scarbrough   **North & East County Judges & Commissioners Conference - 11 hr**

Diana Patterson   **Emerging Trends Texas**

5. Approve Publisher's Certificates.

ORDER TO APPROVE CERTIFICATES
The motion was made by Darin Wolf and seconded by Todd Herring to approve Publisher's Certificates. Voting yes 1-2-3-4-Judge

Archer County News   Court Reporter and Auditor salary and expenses

6. Discuss and/or take action on the Reappointment of Mr. Greg Ross to the Board of Directors of the Nortex Housing Finance Corporation.

ORDER TO APPROVE REAPPOINTMENT
The motion was made by Randy Jackson and seconded by Wade Scarbrough to approve the reappointment of Mr. Greg Ross to the Board of Directors of the Nortex Housing Corporation. Voting yes 1-2-3-4-Judge

Court convened into Executive Session before items #7, #12 and #16 were discussed.

7. Consider and/or take action on subdivision Vanguard Addition. (tabled item 06-24-2024)

ORDER TO TABLE APPROVING SUBDIVISION
The motion was made by Wade Scarbrough and seconded by Darin Wolf to table approving the Vanguard Addition Subdivision. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on purchasing The Plat Maker System with County Clerk's Records Management Funds. **Karren Winter discussed that with the New Plat Maker System would allow her to scan plats into LGS system. Winter also stated that the system would allow her to print plats, and other offices could use the system.**

ORDER TO PURCHASE PLAT SYSTEM
The motion was made by Pat Martin, III and seconded by Darin Wolf to approve the purchasing of The Plat Maker System from Ferro Tech in the amount of $7,850.00. the cost will be funded with County Clerk Records Management Funds. Voting yes 1-2-3-4-Judge

9. Discuss and/or take action on purchasing a Storage Container for the Activity Building in Archer City. **Darin Wolf reported that he had gone to Waters Ag to inspect a used storage container for the Activity Building in Archer City. Wolf stated that a used container would not work for what they are needing and recommended a one trip container.**

ORDER TO PURCHASE CONTAINER

The motion was made by Darin Wolf and seconded by Pat Martin, III to purchase a storage container in the amount of $5,400.00 from Waters Ag for the Activity Building in Archer City. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on Reinvestment Zone for proposed Battery Storage Facility. **A representative did not appear to discuss the reinvestment zone for the proposed battery storage facility.**

ORDER TO TABLE APPROVING REINVESTMENT ZONE
The motion was made by Pat Martin, III and seconded by Todd Herring to approve the Reinvestment Zone for proposed Battery Storage Facility. Voting yes 1-2-3-4-Judge

11. Consider and/or approve County Auditor's Salary

ORDER TO ACCEPT SALARY
The motion was made by Todd Herring and seconded by Wade Scarbrough to accept the County Auditor's Salary with a ten percent base salary raise from 2024. Voting yes 1-2-3-4-Judge

12. Discuss and/or take action on Security Equipment Contract.

ORDER TO APPROVE CONTRACT
The motion was made by Todd Herring and seconded by Darin Wolf to approve Security Equipment Contract. Voting yes 1-2-3-4-Judge

13. Consider and/or take action to renew the CIRA Contract. **Patricia Vieth discussed the contract with Texas Association of Texas.**

ORDER TO RENEW THE CONTRACT
The motion was made by Pat Martin, III and seconded by Darin Wolf to renew the CIRA contract with TAC in the amount of $1,550.00 per year for the county's website and $3.90 per month for each county email address. Voting yes 1-2-3-4-Judge

14. Consider and/or take action on a Dyna System Copier for the Sheriff Department. **Jack Curd discussed the difference of cost of Dyna System's copier and the one from Hudson Imaging Systems.**

ORDER TO APPROVE
The motion was made by Todd Herring and seconded by Darin Wolf to approve a five-year lease with Dyna System in the amount of $59.95 month for a copier. Voting yes 1-2-3-4-Judge

15. Consider and/or take action on Commissary Fund Audit. **Cristi Kellar gave a report on the audit she performed on the Sheriff's Office commissary fund.**

ORDER TO APPROVE AUDIT
The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Commissary Fund audit. Voting yes 1-2-3-4-Judge

16. Consider and/or take action on Budget Items.

Items discussed:
Constable, Precinct 2 salary

17. Consider and/or take action on the Proposed Tax Rate.

ORDER TO APPROVE PROPOSED TAX RATE
The motion was made by Pat Martin, III and seconded by Darin Wolf to approve the Proposed Tax Rate at 0.51587. Voting yes 1-2-3-4-Judge

VAR 3.5%

Gen Fund/R&B Fund	0.41298
I & S	0.03046
FM & LR	0.04367
Co Rd	0.02876
Total	**0.51587**

18. Consider and/or take action on the Proposed Budget.

ORDER TO APPROVE PROPOSED BUDGET
The motion was made by Pat Martin, III and seconded by Todd Herring to approve the proposed budget for FY2024-2025. Voting yes 1-2-3-4-Judge

19. Adjourn into Executive Session.

ORDER TO CONVENE INTO EXECUTIVE SESSION
The motion was made by Wade Scarbrough and seconded by Pat Martin, III to convene into Executive Session. Voting yes 1-2-3-4-Judge

Executive Session convened at 10:24 a.m.

Executive Session adjourned at 11:22 a.m.

ORDER TO ADJOURN FROM EXECUTIVE SESSION
The motion was made by Pat Martin, III and seconded by Wade Scarbrough to adjourn from Executive Session. Voting yes 1-2-3-4-Judge

The motion was made by Wade Scarbrough and seconded by Todd Herring to increase Constable, Precinct 2 salary to $33,750.00 to allow him to qualify for the SB22 funds. Voting yes 1-4; no 2-3-Judge

Having no further business to consider, the Court adjourned at 11:36 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*
Karren Winter, Archer County Clerk