

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, February 12, 2024 at 10:00 A.M.

Those present:

Randall C. Jackson		County Judge
Wade Scarbrough		Commissioner, Precinct 1
Darin Wolf	Absent	Commissioner, Precinct 2
Pat Martin, III		Commissioner, Precinct 3
Todd Herring		Commissioner, Precinct 4
Karren Winter		County Clerk

Patricia Vieth		Treasurer
Shane Wright		EMC
Jack Curd		Sheriff
Maranda Revell		County Agent
Nita Lewis		Court Coordinator
David Levy	via zoom	County Attorney
Paul O. Wylie, Jr.		Auditor
Diana Patterson		Constable, Precinct 3
Dawn Vieth		Tax Assessor/Collector

Public in Attendance:

Nathan Lawson – Archer County News
Kendall Coleman, Clifton Russell, Susie Wallace– Citizens
Paul Fleming - Edgin, Parkman, Fleming & Fleming, PC
Pete Wolf and Kenny Hoffman - AMR

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Items #5 ,#8 and #14 were removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve the Final Agenda. Voting yes 1-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Pete Wolf and Kenny Hoffman reported that AMR has been providing the ambulance service for several months and wanted to see if the Court or anyone in the audience had any issues.

D. ACTION AGENDA

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Todd Herring and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Constable Precinct 3; Jail Report.** Voting yes 1-3-4-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Pat Martin, III and seconded by Todd Herring to approve vouchers for payment. Voting yes 1-3-4-Judge

3. Approve line-item transfers. **Paul O. Wylie, Jr discussed line-item corrections that needed to be made in the EMS budget.**

ORDER TO APPROVE TRANSFERS

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve line-item transfers. Voting yes 1-3-4-Judge

Line #		Per Original Budget	As Entered into Software	Amendments to Correct Increase	Decrease
0540	I Info License	5,000	200	4,800	
0577	Miscellaneous	15,000	5,000	10,000	
0607	Automobile Repairs/Maintenance	3,000	15,000		12,000
0616	Auto Lease/Purchase	8,400	3,000	5,400	
0670	Field Equipment	6,000	8,400		2,400
0677	EOC Expense	200	6,000		5,800
		37,600	37,600	20,200	20,200

4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Pat Martin, III and seconded by Todd Herring to approve Education Certificates: **Diana Patterson.** Voting yes 1-3-4-Judge

Diana Patterson	Continuing Education for Constables	40 hours
	Leadership Inventory for Female Executives	40 hours

5. Approve Publisher’s Certificates. **Removed**
6. Approve Minutes from previous month – January, 2024.

ORDER TO APPROVE MINUTES

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve minutes from January, 2024. Voting yes 1-3-4-Judge

7. Consider and/or approve external audit for the year ended September 30, 2023, as presented by Edgin, Parkman, Fleming & Fleming, PC. **Paul Fleming gave a report on the external audit.**

ORDER TO APPROVE AUDIT

The motion was made by Todd Herring and seconded by Pat Martin, III to approve external audit of the year ended September 30, 2023 from Edgin, Parkman, Fleming & Fleming, PC. Voting yes 1-3-4-Judge

8. Consider and/or take action in reference to a Services Agreement with CIRA. **Removed.**
9. Consider and/or take action on the Appointment of the Official Court Reporter for the 97th District.

ORDER ACCEPTING APPOINTMENT

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to accept the appoint of Mary Cantrell as the Official Court Reporter for the 97th Judicial District. Voting yes 1-3-4-Judge

10. Consider and/or take action on the approval of Dr. Aaron Purdy as the Local Health Authority.

ORDER TO APPROVE LOCAL HEALTH AUTHORITY

The motion was made by Randy Jackson and seconded by Pat Martin, III to approve Dr. Aaron Purdy as the Local Heath Authority for Archer County for the term of February 12, 2024 to February 12, 2026. Voting yes 1-3-4-Judge

11. Consider and/or take action on In-Kind Match requirements under the Hazard Mitigation Grant Program for the Nortex RPC Hazard Mitigation Plan.

ORDER TO APPROVE IN-KIND MATCH

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve In-Kind match requirements under the Hazard Mitigation Grant Program for the Nortex RPC Hazard Mitigation Plan. Voting yes 1-3-4-Judge

12. Discuss and/or take action for certified funds for In Kind Match for Archer County recovery of funding for Grant DR 4416 – Individual Safe Room Rebate:
 - A. Certify Non-Departmental funding for current grant of \$21,637.
 - B. Certify Non-Departmental funding for 20 additional units with a maximum reimbursement of \$60,000. **Randy Jackson discussed using funds to pay Individual Safe Room rebates. Jackson explained that Shane Wright had already met the grant requirements of 75% that the State would pay. Once the County reached 75% of the grant, the County had to pay the rebates and show proof to the State for grant reimbursements. Paul O. Wylie, Jr requested the Court to use funds from Special Projects instead of non-departmental funds.**

ORDER TO CERTIFY SPECIAL PROJECT FUNDS

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to certify \$21,637.00 in special project funds for current Individual Safe Room Rebate grant. Voting yes 1-3-4-Judge

ORDER TO CERTIFY FUNDS

The motion was made by Todd Herring and seconded by Wade Scarbrough to certify \$60,000.00 in special project funds for twenty additional Individual Safe Room Rebate grant. Voting yes 1-3-4-Judge

13. Consider and/or take action on Illegal Dumping on County Roads. **Pat Martin, III discussed the amount of trash showing up on county roads.**

ORDER TO TABLE APPROVING ACTION

The motion was made by Pat Martin, III and seconded by Todd Herring to table approving action for illegal dumping on county roads. Voting yes 1-3-4-Judge

14. Consider and/or take action on bill with Hilbers Tire. **Removed**

Court convened into Executive Session before item #15 was discussed.

15. Consider and/or take action on personnel matters. **No action taken.**

16. Adjourn into executive session.

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Randy Jackson and seconded by Todd Herring to convene into Executive Session per Texas Government Code 551.074 Personnel Matters. Voting yes 1-3-4-Judge

Executive Session convened at 10:26 a.m.

Executive Session adjourned at 11:24 a.m.

ORDER TO ADJOURN FROM EXECUTIVE SESSION

The motion was made by Pat Martin, III and seconded by Todd Herring to adjourn. from Executive Session. Voting yes 1-3-4-Judge

Having no further business to consider, the Court adjourned at 11:25 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk