

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, August 28, 2023 at 10:00 A.M.

Those present:

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Pat Martin, III	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter	County Clerk

Jack Curd	Sheriff
Paul O. Wylie, Jr.	Auditor
Shane Wright	EMC
Conner Deen	County Attorney assistant
Scott Hamell	Chief Deputy Sheriff
Diana Patterson	Constable, Precinct 3
Miranda Revell	CEA-FCH
Jay Franklin	Deputy Sheriff
Patricia Vieth	Treasurer
David Levy	County Attorney
Nita Lewis	Court Coordinator
Greg Anderson	Deputy Sheriff
Lori Rutledge	District Clerk
Dawn Vieth	Tax Assessor/Collector

Public in Attendance:

Nathan Lawson with the Archer County News
Clifton Russell, Kendall Coleman, Fern Starnes and Susie Wallace
Justin Perron Chief of Police for Archer City
Lousie Coop and Paige McSpadden with Agrilife Extension Service

A. CALL TO ORDER

Greeting, Roll Call, and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda:

Item #3 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Pat Martin, III and seconded by Todd Herring to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

No comments received by the Court.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve departmental reports: **Treasurer; Indigent Health; County Extension.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**

4. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Todd Herring and seconded by Pat Martin, III to approve Education Certificates: **Christie Mooney**. Voting yes 1-2-3-4-Judge

Christie Mooney FY2024 – TX Cybersecurity Course – HB 3834

5. Approve Publisher’s Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve Publisher’s Certificates. Voting yes 1-2-3-4-Judge

Archer County News Seal bids for I-Beam and Channel Iron
Archer County News Elected Officials’ Salaries

6. Special Budget Amendment to Certify Revenue. Patricia Vieth discussed the Special Budget Amendment.

ORDER TO CERTIFY BUDGET AMENDMENT

The motion was made by Randy Jackson and seconded by Pat Martin, III to certify Special Budget Amendment in the amount of \$8,879.78 for the 2023 Capital Credit, could be used only for Archer County Museum & Arts Center. Voting yes 1-2-3-4-Judge

7. Consider and/or approve the new Agri-Life Extension Agent, Paige McSpadden. **Lousie Coop with the Agrilife Extension Service introduced Paige McSpadden to the Court for their approval of Archer County’s newest County Agent. Paige McSpadden gave her background experience to the court.**

ORDER TO APPROVE EXTENSION AGENT

The motion was made by Darin Wolf and seconded by Todd Herring to approve the new Agri-Life Extension Agent, Paige McSpadden. Voting yes 1-2-3-4-Judge

This item was considered after item #15.

8. Consider and/or approve the Proposed Tax Rate.

ORDER TO APPROVE PROPOSED TAX RATE

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve the Proposed Tax Rate at 0.52343. Voting yes 1-2-3-4-Judge

	VAR Unused
Gen Fund/R&B fund	0.41766
I & S Fund	0.03237
FM & LR	0.04426
Co Rd	<u>0.02914</u>
Total	0.52343

9. Consider and/or take action to pay off the remaining Lease Balance for the following: 2022 Mack Truck/Trac 1M1PN4GY3NM009388 (Pct 3) **Pat Martin, III reported that he has taken over the lease from Precinct 4 and would like to pay the truck off.**

ORDER TO PAY OFF LEASE

The motion was made by Pat Martin, III and seconded by Darin Wolf to pay off the remaining lease balance for a 2022 Mack Truck in the amount of \$109,344.04 for Precinct 3. Voting yes 1-2-3-4-Judge

10. Consider and/or approve the Sheriff and Constable Fees for FY 2024.

ORDER TO APPROVE FEES

The motion was made by Todd Herring and seconded by Pat Martin, III to approve the Sheriff and Constable Fees for FY 2024. Voting yes 1-2-3-4-Judge

**ARCHER COUNTY
2024 SHERIFF'S FEES**

Notices:

Subpoena	\$135.00
Summons	\$135.00
Writ of Attachment	\$200.00
Writ of Garnishment	\$200.00
Writ of Sequestration	\$200.00
Order of Sale	\$200.00
Writ of Possession	\$150.00 (2 hr maximum) 75.00 per hour per deputy after 2 hours
Forcible Detainer	\$125.00
Writ of Execution	\$200.00
Aircraft Repossession	\$200.00 (2 attempts with a \$125 fee each attempt after 2 attempts)

Service Fees:

Small Claims Citation	\$125.00
Justice Court Citation	\$125.00
All Other Court's Citation	\$125.00

Other Service Fees:

Mental Papers	\$115.00
Posting Written Notices	\$115.00
Sheriff's Deed/Bill of Sale	\$110.00
Temporary Restraining Order	\$200.00
Post Probate Citation	\$ 40.00
All other writs	\$200.00
Protective Order	\$200.00
Large Livestock Each Day	\$ 15.00
Small Livestock Each Day	\$ 10.00
Hauling Fee (Pickup & trailer)	\$110.00 per trailer load plus \$40.00 a Head (large) and \$20.00 a Head (small)
Catch Fee	(\$75.00 with horse) (\$100.00 with horse and rope) per horse
Penning Panels	\$100.00
Safe fee to sell head of Livestock	\$ 25.00
Livestock transported to Sale Barn	\$110.00
Impound Lot Storage Fee	\$ 21.63 a day

Interpreters for use at the Sheriff's Office	
Book In or Book Out inmate	\$100.00
Magistration (Weekdays 8:00 am – 5 pm)	\$100.00
Magistration (After hours/Holiday)	\$125.00
Police Interview	\$100.00 per hour

11. Open Bids for the sale of I-Beam & Channel Iron. (Pct 4)

OPEN BIDS

No bids received.

12. Award Bid for the sale of I-Beam & Channel Iron. **No action taken.**

ORDER TO DELCARE AS SALVAGE

The motion was made by Todd Herring and seconded by Pat Martin, III to declare I-Beam and Channel Iron as salvage property from Precinct 4. Voting yes 1-2-3-4-Judge

13. Consider and/or approve Auditor's Salary. **Randy Jackson reported that the District Judge sets the auditor's salary.**

ORDER TO ACCEPT SALARY

The motion was made by Randy Jackson and seconded by Pat Martin, III to accept the Auditor's Salary in the amount of \$72,031.99. Voting yes 1-2-3-4-Judge

14. Consider and/or take action to set Date & Time for Grievance Hearing.

ORDER TO SET DATE

The motion was made by Pat Martin, III and seconded by Darin Wolf to set the date and time as September 11, 2023 at 1:00 p.m. for a Salary Grievance hearing. Voting yes 1-2-3-4-Judge

15. Consider and/or take action on Budget Items.

Items discussed:

- Retirement rate

ORDER TO INCREASE RETIREMENT RATE

The motion was made by Darin Wolf and seconded by Pat Martin, III to set the retirement rate at 1.50%. Voting yes 1-2-3-4-Judge

- EMC budget
- SB 22 discussion on creating line in budget for grant money coming in the future.
- Jack Curd and Paul O. Wylie, Jr. discussed that if the jailers didn't have salary in budget, then county would not qualify for the grant.

ORDER TO COMPLY WITH SB22

The motion was made by Wade Scarbrough and seconded by Todd Herring to comply with all minimum requirements in relation to Sheriff's Office employees' salaries to comply with SB22. Voting yes 1-2-3-4-Judge

- District Court increased travel allowance for Court staff
- Precinct 2 only have two employees instead of three, put \$4,000 in temp help, rest of remaining funds into Special Projects for Precinct 2

Having no further business to consider, the Court adjourned at 10:36 a. m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk