

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Tuesday, May 29, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson	County Judge
Richard Shelley	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Darryl Lightfoot	Commissioner Prec. 4
Karren Winter	County Clerk

Joe Aulds	EMC
Deniese Barham	Chief Deputy Clerk JP 1
Paul O. Wylie, Jr.	Auditor
Patricia Vieth	Treasurer
Amanda Necessary	County Agent
Nita Lewis	Court Coordinator
David Levy	County Attorney
Staci Beesinger	Sheriff
Vicki Wright	Election Administrator
Lori Rutledge	District Clerk

Citizens in attendance:

Mike Cuba with American National Bank
 Zach Husen
 Maranda Revell with TX A&M Agrilife Extension
 Gatlynn Revell
 Will Revell
 Dale Dunlop with TX A&M Agrilife Extension

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
 Pledge of Allegiance to the United States and Texas Flags
 Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, County Judge, and a quorum was noted.

B. Approve Final Agenda.

No items were struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve the Final Agenda. Voting yes 1-2-3-4

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Karren Winter advised Court that the Clerk's office would be purchasing a new printer.**

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health.** Voting yes 1-2-3-4

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve vouchers for payments. Voting yes 1-2-3-4-Judge

3. Approve payroll reports. **Patricia Vieth discussed paying Cheryl Beesinger her vacation pay, sick leave per policy and all comp time.**

ORDER TO APPROVE REPORTS

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve payroll reports. Voting yes 1-2-3-4

4. Approve line item transfers. **Paul O. Wylie, Jr. discussed line item transfers.**

ORDER TO TRANSFER

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve line item transfers. Voting yes 1-2-3-4

Department – Account	Account Name	Increase	Decrease
041.0400.0348	Equipment Lease	75,000.00	
041.0400.0336	Road Base Materials	5,000.00	
041.0400.0340	Special Projects		80,000.00

5. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve education certificates: **Brett Hoff**. Voting yes 1-2-3-4-Judge

6. Approve Publisher's Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve publisher's certificates. Voting yes 1-2-3-4

7. Discuss and/or take action on appointing Maranda Revell as Ag Extension Agent – Family & Community Health. **Dale Dunlop presented Miranda Revell to the Court to become the Family & Community Health County Agent. Dunlop stated that Mrs. Revell would start work on July 1, 2018 and the County's portion of her salary would be \$12,584.00. Miranda Revell introduced herself and her family to the Court. She answered all questions from the Court.**

ORDER ACCEPTING APPOINTMENT

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to accept the appointment of Maranda Revell as Ag Extension Agent – Family & Community Health. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on County Road Inventory – Zach Husen. **Zach Husen discussed new guidelines for the County Road Inventory and the new procedures to report to the state. Husen assured the Court that he would work alongside each commissioner in reporting the county road inventory. No action taken.**
9. Discuss and/or take action on *Countywide Polling Place Program*. Randall C. Jackson discussed resolution.

ORDER TO APPROVE RESOLUTION

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve resolution on the Countywide Polling place program. Voting yes 1-2-3-4

10. Discuss and/or take action on appointing Shane Wright as the Volunteer EMC. **Randall C. Jackson discussed appointing Shane Wright as a volunteer EMC allowing him to train alongside Joe Aulds. Jackson stated that January 1,**

2019 Wright would be appointed full time EMC replacing Joe Aulds. David Levy questioned if the County would need to carry insurance on Mr. Wright as a volunteer EMC. Levy questioned if Wright would still be employed with the Wichita Falls Fire Department how would that effect the County with insurance and working hours.

ORDER TO TABLE APPOINTING VOLUNTEER EMC

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to table appointing Shane Wright as the volunteer EMC. Voting yes 1-2-3-4-Judge

- 11. Discuss and/or take action on placing a Historical Marker on County property. Richard Shelley discussed replacing the historical marker that was stolen from the rest stop west of Archer City. Shelley advised the Court that Mary Awtry would purchase the marker at the cost of \$1,800.00. Shelley discussed placing the marker in front of Old Jail on Sycamore Street or in front of Annex on East Walnut.**

ORDER TO PLACE MARKER

The motion was made by Richard Shelley and seconded by Pat Martin, III to place a historical marker on North East wall of County Annex. Voting yes 1-2-3-4-Judge

- 12. Discuss and/or take action on the problem of the wet wall in the County Judge's office. Pat Martin, III discussed the water leak on north wall in County Judge's office. A pipe has broken under the 3rd floor restroom causing the water damage. Darryl Lightfoot discussed balcony needing a window on 3rd floor to allow an access entrance to the balcony.**

ORDER TO REPAIR WALL

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to repair wall in the County Judge's office and access to the 3rd floor balcony. Voting yes 1-2-3-4-Judge

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Richard Shelley and seconded by Pat Martin, III to convene into Executive Session. Voting yes 1-2-3-4

Executive Session convened at 10:30 a.m.
Executive Session adjourned at 10:57a.m.

ORDER TO ADJOURN EXECUTIVE SESSION

The motion was made by Richard Shelley and seconded by Pat Martin, III to adjourn executive session. Voting yes 1-2-3-4

- 13. Discuss and/or take action on Towing & Impound Contract with Jody Wade Enterprises, LLC.**

ORDER TO TERMINATE CONTRACT

The motion was made by Pat Martin, III and seconded by Richard Shelley to terminate the contract with Jody Wade Enterprises, LLC and Big Daddy's Wrecker Services and have David Levy send a certified letter to Jody Wade owner of Big Daddy's Wrecker Service to notify Wade that the County was terminating the towing & impound contract. The contract expires on July 31, 2018 at 11:59 p.m. Voting yes 1-2-3-4-Judge

- 14. Budget Amendment for trial preparation cost for County Attorney's Office. David Levy advised the Commissioners that County Court has a jury trial schedule each month until the end of the year. The cost of a jury trial was not previously budgeted in the County Attorney's budget. Levy asked the Court to consider a budget amendment in the amount of \$5,000.00 to cover the cost of exhibits and transcripts.**

ORDER TO APPROVE BUDGET AMENDMENT

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve budget amendment in the amount of \$6,000.00 *revised from \$5,000.00* for trial preparation cost for County Attorney's Office. Voting yes 1-2-3-4-Judge

Department – Account	Account Name	Increase	Decrease
010.0418.0457	Court expense	6,000.00	
010.0435.0577	Museum miscellaneous expense		3,000.00
010.0412.0466	Property insurance		1,000.00
010.0412.0467	Public Officials liability		1,000.00
010.0412.0467	Auto/equip insurance		1,000.00

15. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. Joe Aulds advise the Court of a state program for community shelters and private citizens cellars. Aulds will advised the commissioners of the next meeting on the programs. No action taken.

Having no further business to consider, the Court was adjourned at 11:12 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk