

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Public Hearing on Monday, May 14, 2018 at 9:30 a.m.

Those present:

Randall C. Jackson  
Richard Shelley  
Darin Wolf  
Pat Martin, III  
Darryl Lightfoot  
Karren Winter

County Judge  
Commissioner Prec. 1  
Commissioner Prec. 2  
Commissioner Prec. 3  
Commissioner Prec. 4  
County Clerk

Patricia Vieth  
Vicki Wright  
Christie Mooney  
Joe Aulds  
Nita Lewis  
Lori Rutledge

Treasurer  
Election Administrator  
Asst. Election Administrator  
EMC  
Court Coordinator  
District Clerk

**Public in attendance:**

Phyllis Wright      Democratic Party Chair  
Lonnie Hise          Windthorst ISD  
Rhiannon Myracle   Republican Party Chair  
Kim Whitsitt        City of Archer City  
C.D. Knobloch      Archer City ISD  
Gerri Ayres         City of Holliday

**Public Hearing opened at 9:30 a.m**

**Randall C. Jackson opened the meeting, welcomed everyone in attendance and gave a brief explanation of the countywide polling sites public meeting was being held for.**

**Vicki Wright explained the guidelines for establishing countywide polling sites for Archer County.**

**Phyllis Wright questioned if mail-in ballot process would have any changes if the County went to countywide polling.**

**Vicki Wright and Christie Mooney explained the process of mail-in ballots and assured everyone that the process would not change for mail-in ballots.**

**Lori Rutledge thanked the Election Office for all the hard work they do each and every election.**

**Lonnie Hise asked which counties other than Archer County had countywide polling places. Hise asked if it was working for those counties.**

**Randall C. Jackson and Vicki Wright reported on Montague, Young and Wichita Counties that currently are using countywide polling centers.**

**Public Hearing closed at 9:50 a.m.**

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, May 14, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson  
Richard Shelley  
Darin Wolf  
Pat Martin, III  
Darryl Lightfoot  
Karren Winter

County Judge  
Commissioner Prec. 1  
Commissioner Prec. 2  
Commissioner Prec. 3  
Commissioner Prec. 4  
County Clerk

Patricia Vieth  
Lori Rutledge  
David Levy  
Joe Aulds  
Nita Lewis  
Staci Beesinger  
Dawn Vieth  
Amanda Necessary

Treasurer  
District Clerk  
County Attorney  
Emergency Management Coordinator  
Court Coordinator  
Sheriff  
Tax Assessor/Collector  
County Agent

Public in Attendance:  
Michael Hayes with Texas Department of Motor Vehicles

**A. CALL TO ORDER:**

Greeting, Roll Call and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, County Judge, and a quorum was noted.***

**B. Approve Final Agenda.**

**Item #4 was struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Richard Shelley and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

Public Comments: **Amanda Necessary gave a report on 4H Roundup and the participates that went. Necessary discussed 4H projects: Consumer Judging, Horse Judging, Archery, Rifle, Trap Shooting, and State Roundup. Also, reported that Deana Vieth has been selected as outstanding adult leader from across the State.**

**Lori Rutledge announced LaNell Beesinger is retiring. Rutledge will start taking applications immediately. Rutledge would like to have the new hire in place by July 2, 2018.**

**Patricia Vieth reminded everyone of Cheryl Beesinger's retirement party on Thursday, May 24, 2018 at the Archer Library.**

**Patricia Vieth discussed courthouse security. Vieth reported that TAC can send someone to put on a workshop. She would like for all offices to have a meeting after an incident so that we could discuss what was done correctly and what needs more work.**

**D. ACTION AGENDA:**

1. Approve departmental reports.

**ORDER TO APPROVE REPORTS**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve departmental reports: **Treasurer; Indigent Health; Extension Agent; Sheriff.** Voting yes 1-2-3-4

2. Approve vouchers for payment.

**ORDER TO APPROVE VOUCHERS**

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve payroll reports

#### **ORDER TO APPROVE REPORTS**

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve payroll reports. Voting yes 1-2-3-4-Judge

4. Approve line item transfers. **Removed.**
5. Approve Education Certificates.

#### **ORDER TO APPROVE CERTIFICATES**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve education certificates: **Randall C. Jackson; Paul O. Wylie, Jr.; and Joe Aulds.** Voting yes 1-2-3-4

6. Approve Publisher's Certificates. **Karren Winter explained the certificates had been returned to Archer County News and had not been returned by time of Court. No action taken.**
7. Approve Minutes from previous month – April, 2018.

#### **ORDER TO APPROVE MINUTES**

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve Commissioner Court minutes from April, 2018. Voting yes 1-2-3-4

8. Presentation of Award to Dawn Vieth and her staff from the Regional DMV Office – Michael Hayes. **Michael Hayes discussed the program guidelines through the Regional DMV Office. Hayes presented Dawn Vieth, Debbie Tedrow and Samantha Baumer the award Driven To Serve for the Performance Quality Recognition Program.**
9. Discuss Archer County Extension Agent position. **Amanda Necessary discussed the position vacated when Kathryn Carnes retired. Necessary stated 2 have applied for the position, she is hoping the position will be filled the second week of June.**
10. Report on Site Inspection for Archer County Jail. **Staci Beesinger discussed the jail inspection. Beesinger stated the jail only received one minor infraction.**
11. Discuss and/or take action on County Road Inventory Delegation.

#### **ORDER APPROVING DELEGATE**

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve Zach Husen as County Road Delegate. Voting yes 1-2-3-4

12. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **Randall C. Jackson discussed plan. No action taken.**

**Having no further business to consider, the Court was adjourned at 10:31 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**