

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, July 8, 2024 at 10:00 A.M.

**Those present:**

Randall C. Jackson	County Judge
Wade Scarbrough	Commissioner, Precinct 1
Darin Wolf	Commissioner, Precinct 2
Pat Martin, III	Commissioner, Precinct 3
Todd Herring	Commissioner, Precinct 4
Karren Winter – Absent	County Clerk
Karen Aulds	Chief Deputy County Clerk
Jack Curd	Sheriff
Diana Patterson	Constable, Precinct 3
Joe Aulds	Justice of the Peace, Precinct 1
Kelly Reid	Chief Deputy District Clerk
Patricia Vieth	Treasurer
Cristi Kellar	Auditor
Conner Deen	Assistant County Attorney
David Levy – via Zoom	County Attorney
Dawn Vieth	Tax Assessor/Collector

**Public in Attendance:**

Kendall Coleman  
Jordyn Berend  
Susie Wallace  
Alison Hale  
Nathan Lawson – Archer County News

**A. CALL TO ORDER**

Greeting, Roll Call, and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Clerk

**The meeting was called to order by Randy Jackson, and a quorum was noted.**

**B. Approve Final Agenda:**

**Items #3 and #5 were removed from the agenda.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Wade Scarbrough and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4-Judge

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

**No Public Comments**

**D. ACTION AGENDA**

1. Approve departmental reports.  
**Treasurer, Indigent Health, and Texas A&M AgriLife Extension Service**

**ORDER TO APPROVE REPORTS**

The motion was made by Pat Martin, III and seconded by Todd Herring to approve departmental reports: Treasurer; Indigent Health, and Texas A&M AgriLife Extension Service. Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.  
**Randy Jackson presented vouchers for payment.**

### ORDER TO APPROVE VOUCHERS

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**
4. Approve Education Certificates.  
**Darin Wolf West Texas County Judges & Commissioners Conf. 9 hours**  
  
**Joe Aulds Justice of the Peace Seminar 20 hours**  
**Juvenile Criminal Diversions 2 hours**  
**Juvenile Criminal Diversion Webinar 2 hours**  
**Emergency Detention Orders 1.5 hours**  
**TAA Lease Update for 2024 1 hour**  
**Mental Health Resources for Judges 1 hour**

### ORDER TO APPROVE CERTIFICATES

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve Education Certificates. Voting yes 1-2-3-4-Judge

5. Approve Publisher's Certificates. **Removed**
6. Approve Minutes from previous month – June, 2024.

### ORDER TO APPROVE MINUTES

The motion was made by Darin Wolf and seconded by Todd Herring to approve the minutes for June, 2024. Voting yes 1-2-3-4-Judge

7. Consider and/or approve Surety Bond for Assistant County Attorney.  
**Randy Jackson explained that the bond is with Contractors Bonding and Insurance Company in the amount of \$2,500.00.**

### ORDER TO APPROVE BOND

The motion was made by Wade Scarbrough and seconded by Todd Herring to approve a surety bond for Assistant County Attorney, Conner Deen. Voting yes 1-2-3-4-Judge

8. Consider and/or take action to reappoint Mrs. Jan Driver Ward to the Board of Trustees of the Helen Farabee Centers for a 2-year term expiring August 31, 2026.  
**Randy Jackson reported that the Helen Farabee Center wants to increase the contributions from each county. Ms. Ward's two-year term expired, but she has agreed to serve another two-year term. He is waiting to hear about any changes in service.**

### ORDER TO REAPPOINT BOARD OF TRUSTEE

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to reappoint Mrs. Jan Driver Ward to the Board of Trustees of the Helen Farabee Centers for a two-year term expiring August 31, 2026. Voting yes 1-2-3-4-Judge

9. Consider and/or take action to request the services of Wichita County in applying a Chip Seal Surface to Bowman Road under the Interlocal Agreement between Wichita & Archer Counties.  
**Wade Scarbrough explained that last year we had a verbal agreement with Wichita County when the work was done on Decker Road. He is ready to move forward with the work on Bowman Road, and is requesting a formal agreement between Wichita and Archer Counties.**

### ORDER TO REQUEST SERVICES

The motion was made by Wade Scarbrough and seconded by Darin Wolf to request the services of Wichita County in applying a chip seal surface to Bowman Road under the Interlocal Agreement between Wichita and Archer Counties. Voting yes 1-2-3-4-Judge

10. Consider and/or take action on adding Archer County Auditor on the JP 2 Pilgrim Bank service account.

**At the last meeting, JP 4 was erroneously put on the agenda instead of JP 2. Randy Jackson apologized to the Court for the oversight.**

#### **ORDER TO ADD AUDITOR**

The motion was made by Darin Wolf and seconded by Pat Martin, III to add Archer County Auditor, Cristi Kellar, on the Justice of the Peace, Precinct 2 Pilgrim Bank service account. Voting yes 1-2-3-4-Judge

Darin Wolf made the motion to enter into Executive Session and Pat Martin, III seconded. The Court convened into Executive Session at 10:12 a.m. Voting yes 1-2-3-4-Judge

Wade Scarbrough made the motion to adjourn Executive Session and Darin Wolf seconded. The Executive Session adjourned at 11:15 a.m. Voting yes 1-2-3-4-Judge

The Regular Session reconvened at 11:20 a.m. David Levy did not attend the remainder of the meeting. Alison Hale, citizen, joined the meeting.

11. Discuss and/or take action on Budget Items. The following budgets were discussed:

**Commissioner, Pct 1 – Wade Scarbrough**

**#421 Constable, Pct 1 – Doug Strange was not in attendance – No discussion**

**#428 Emergency Management – Shane Wright was not in attendance – Randy Jackson discussed the budget**

**#429 Auditor – Cristi Kellar**

**#431 Justice of the Peace, Pct 1 – Joe Aulds**

**#424 Constable, Pct 4 – Brett Hoff was not in attendance – No discussion  
Commissioner, Pct 4 – Todd Herring**

Randy Jackson confirmed with Cristi Kellar that the Commissioners will vote on the proposed Elected Officials' salaries by July 22, 2024.

Wade Scarbrough briefly mentioned the brochures he gave to the Commissioners regarding trailer suppliers and their costs. He is interested in buying a trailer to haul Precinct 5 equipment. He asked them to please review for discussion at the Budget Hearing on Thursday.

Randy Jackson reminded the Commissioners of the Budget Hearing at 10:00 a.m. on Thursday, July 11, 2024.

**Having no further business to consider, the Court adjourned at 11:48 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**