

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, February 25, 2019 at 10:00 a.m.

Those present:

Randall C. Jackson		County Judge
Richard Shelley	Absent	Commissioner Prec. 1
Darin Wolf		Commissioner Prec. 2
Pat Martin, III		Commissioner Prec. 3
Darryl Lightfoot		Commissioner Prec. 4
Karren Winter		County Clerk
Patricia Vieth		Treasurer
Joe Aulds		Justice of the Peace, Precinct 1
Paul O. Wylie, Jr.		Auditor
David Levy		County Attorney
Staci Beesinger		Sheriff
Nita Lewis		Court Coordinator
Miranda Revell		CEA FCH

Public in Attendance:

Leslie Hash with the Archer County Western Heritage Committee
Bill Brown
Mike Palmer
Dale Dunlap, Agrilife District Extension Administrator
Joshua Smart, Agrilife candidate

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Item #4 was struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to approve the Final Agenda. Voting yes 2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Leslie Hash with the Archer County Western Heritage Committee discussed the recent Valentine dance held by the Committee. Hash acknowledged that there was an oversight in the cleaning of the outside grounds of the Activity Building, but thought the inside of the building was cleaned. She expressed to the Court that a better job would be done in the future. Hash discussed the need for the Court to do some work on the Activity Building floor.**

D. ACTION AGENDA:

- 1. Approve departmental reports.

ORDER TO APPROVE REPORTS

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve departmental reports: **Treasurer; Indigent Health; Holiday Public Library.** Voting yes 2-3-4-Judge

- 2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 2-3-4-Judge

3. Approve payroll reports. **Patricia Vieth discussed the reports reflecting the vacation and sick leave that Vicki Wright would be paid.**

ORDER TO APPROVE REPORTS

The motion was made by Pat Martin, III and seconded by to Darin Wolf to approve payroll reports. Voting yes 2-3-4-Judge

4. Approve line item transfers. **Removed.**
5. Approve Education Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve education certificates: **Joe Aulds; Patricia Vieth.** Voting yes 2-3-4-Judge

6. Approve Publisher's Certificates.

ORDER TO APPROVE CERTIFICATES

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve publisher's certificates. Voting yes 2-3-4-Judge

7. Consider and/or approve Joshua Smart as the new Archer County Extension Agent -Agriculture/Natural Resource. **Dale Dunlap, Agrilife District Extension Administrator, introduced Joshua Smart as the new county agent for Archer County for the Ag/Natural Resources.**

ORDER APPROVING EXTENSION AGENT

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve Joshua Smart as the new Archer County Extension Agent for Ag/Natural Resources. Voting yes 2-3-4-Judge

8. Open Bids for the purchase of Road Base Material.

OPEN BIDS

Zack Burkett Co.

Any Pit

Type BGr-3 or Gr-4	\$21.00
Driveway Material	\$8.50
Oversize	\$9.00
1 ½ Base	\$6.75
1" Base	\$7.50
TX DOT Base	\$8.00

FOB Plant #2

ASPPM Cold Patch	\$95.00
Hot Mix	\$62.50
PB GR-3 or GR-4	\$40.00
Cold Mix	\$67.50

Big City Crushed Concrete

Flex base	\$9.00
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9. Consider and/or take action on Bids for the purchase of Road Base Material.

ORDER TO ACCEPT BID

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to accept the bid of Zack Burkett Co. as the primary bid and the bid of Big City Concrete as the secondary bid for road base material. Voting yes 2-3-4-Judge

10. Open Bids for the purchase of Fuel and Oil.

OPEN BIDS

Windthorst Fuel & Supply, LLC

Unleaded gas	\$.15 over cost
Clear Diesel	\$.15 over cost
Red Diesel	\$.15 over cost

Kelly Propane and Fuels

Unleaded gas	\$.15 over cost
Clear Diesel	\$.15 over cost
Red Diesel	\$.15 over cost

Haigood & Campbell, LLC

Unleaded gas	\$.18 over cost plus .02 loading fee
Clear Diesel	\$.18 over cost plus .02 loading fee
Red Diesel	\$.18 over cost plus .02 loading fee

11. Consider and/or take action on Bids for the purchase of Fuel and Oil.

ORDER TO ACCEPT BID

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to accept the bid of Windthorst Fuel & Supply, LLC as the primary bid and the bids of Kelly Propane and Fuels and Haigood & Campbell, LLC as the secondary bids for fuel and oil. Voting yes 2-3-4-Judge

12. Discuss and/or take action on Archer Activity Building floor. Pat Martin, III discussed the condition of the floor at the Archer Activity Building. Martin advised the floor needed to be strip and waxed. He reported that the floor needs some repairs to be made.

ORDER TO APPROVE FLOOR REPAIRS

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve striping, waxing and repairing the Archer Activity Building floor. Voting yes 2-3-4

13. Discuss and/or take action on use of Archer Activity Building. Randall C. Jackson discussed the lease agreement currently in place. Darin Wolf suggested a deposit needs to be in place before each event. Leslie Hash asked to be updated on the damage left in the building and agreed that the Committee should pay the \$100.00 cleanup deposit. David Levy explained the guidelines that are in place currently.

ORDER TO APPROVE GUIDELINES

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve guidelines for the use of Archer Activity Building. Voting yes 2-3-4-Judge

14. Discuss and/or take action installing doors and locks at the State Health Dept. Building. Pat Martin, III discussed the purchase of new doors and locks at the State Health Department.

ORDER TO TABLE APPROVING DOORS AND LOCKS

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to table approving installing doors and locks at the State Health Department Building. Voting yes 2-3-4-Judge

15. Discuss and/or take action on a *County Road Book Scan* and funding for such scan. **Darin Wolf discussed having the County Road Book scanned. David Levy reported the ability of his office to be able to scan the book for the Court.**

ORDER TO APPROVE FUNDING

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve funding for County Road Book to be scanned in the amount of \$200 not more than \$400. County Attorney's Office would scan the book. Voting yes 2-3-4-Judge

16. Consider and/or take action on the *Obstruction of Farmer-Wolf Road*. **David Levy reported that Bill Brown had retained the Law Office of Thomas Key from Wichita Falls.**

The motion was made by Randall C. Jackson to table approval to remove obstruction on Farmer-Wolf Road. Motion died for lack of second.

ORDER TO APPROVE REMOVAL OF OBSTRUCTION

The motion was made by Pat Martin, III and Darin Wolf to place a gate on each end of Farmer-Wolf Road and the gates cannot be locked. The locks on gates on Farmer-Wolf Road needed to be removed immediately. Voting yes 2-3-4-Judge

17. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **Randall C. Jackson discussed a Mitigation Plan meeting to be held on March 1, 2019 at 10:00 a.m. in the Commissioner Courtroom. No action taken.**

18. Discuss *Elections Administrative Committee* meeting that was held on February 21, 2019. **Randall C. Jackson discussed Vicki Wright retiring on February 28, 2019. Committee voted unanimous to appoint Christie Mooney as the new Election Administrator. No action taken.**

Having no further business to consider, the Court adjourned at 10:41 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk