

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, July 23, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson		County Judge
Richard Shelley		Commissioner Prec. 1
Darin Wolf	Absent	Commissioner Prec. 2
Pat Martin, III		Commissioner Prec. 3
Darryl Lightfoot		Commissioner Prec. 4
Karren Winter		County Clerk

Paul O. Wylie, Jr.	Auditor
Patricia Vieth	Treasurer
Joe Aulds	EMC
Amanda Necessary	County Agent
Simon Dwyer	Chief Deputy Sheriff
Nita Lewis	Court Coordinator
David Levy	County Attorney
Dawn Vieth	Tax Assessor/Collector

Citizens in attendance:
George Huffman City Manager for City of Archer City
Clint Cook with Bobcat Bluff

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Item #4 was struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve the Final Agenda. Voting yes 1-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **Patricia Vieth reported that the water bill for Courthouse was unusually high.**

Patricia Vieth reported that Jack Coffey, a Risk Control Consultant with TAC, has offered to do training for Courthouse and Annex employees, dates are being discussed.

Amanda Necessary thanked the Court for hiring Miranda Revell as County Agent. Necessary reported on State competitions the 4Hers were involved in, and programs that her and Miranda were offering this summer.

David Levy gave the Court a list of all claims that have been made for museum items.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve departmental reports: **Treasurer; Indigent Health; Ag County Agent.** Voting yes 1-3-4-Judge

2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-3-4-Judge

3. Approve payroll reports

ORDER APPROVING REPORTS

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve payroll reports. Voting yes 1-3-4-Judge

4. Approve line item transfers. **Removed.**
5. Approve Education Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to approve education certificates: **Randall C. Jackson; Dawn Vieth; Brett Hoff.** Voting yes 1-3-4-Judge

6. Approve Publisher's Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to approve publisher's certificates. Voting yes 1-3-4-Judge

7. Consider and/or take action on the *Memorandum of Agreement* – Inter-local Government Agreement with the *Helen Farabee Centers*. **Randall C. Jackson discussed agreement.**

ORDER APPROVING AGREEMENT

The motion was made by Pat Martin, III and seconded by Richard Shelley to approve memorandum of agreement with Helen Farabee Center. Voting yes 1-3-4-Judge

8. Consider and/or take action on the *Road Use Agreement* and *Memorandum of Understanding* for the Bobcat Bluff Windfarm Repowering Plan. **David Levy discussed agreement and memorandum of understanding.**

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to convene into Executive Session. Voting yes 1-3-4-Judge

Executive Session convened at 10:22 a.m.
Executive Session adjourned at 10:41 a.m.

ORDER TO ADJOURN EXECUTIVE SESSION

The motion was made by Pat Martin, III and seconded by Richard Shelley to adjourn from Executive Session. Voting yes 1-3-4-Judge

ORDER APPROVING REVISED AGREEMENT

The motion was made by Pat Martin, III and seconded by Richard Shelley to approve revised road use agreement and memorandum of understanding for the Bobcat Bluff Windfarm Repowering Plan. Voting yes 1-3-4-Judge

9. Consider and/or take action on the Interlocal Agreement between Archer County and the City of Holliday, Texas. **Darryl Lightfoot reported that City of Holliday had already signed agreement.**

ORDER APPROVING AGREEMENT

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to approve Interlocal Agreement between Archer County and the City of Holliday. Voting yes 1-3-4-Judge

10. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. Joe Aulds discussed next meeting for Nortex Regional Counties would be held in Seymour at 6:00 p.m. on Thursday, July 26, 2018. No action taken.

11. Discuss and/or take action on tabled Item Number 9 from the July 9, 2018 agenda in regards to the purchase of a New or Used pickup for Precinct 1.

ORDER TO TABLE PICKUP PURCHASE

The motion was made by Richard Shelley and seconded by Randall C. Jackson to table the purchase of new or used pickup for Precinct 1. Voting yes 1-3-4-Judge

12. Discuss and/or take action on tabled Item Number 12 from the July 9, 2018 agenda regarding vehicle insurance coverage. **No action taken.**

13. Discuss and/or take action on tabled Item Number 13 from the July 9, 2018 agenda regarding Health Care Plans and restrictions for employees. Randall C. Jackson discussed Health Care Plans and restriction options. Paul O. Wylie, Jr. discussed the option of not paying a stipend when a new employee decides not to take county insurance.

ORDER KEEPING HEALTH CARE PLANS

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to continue current health care coverage for county employees with no changes to current plans. Voting yes 1-3-4-Judge

14. Consider and/or take action on a Resolution for *Archer County Disaster Declaration*. **Randall C. Jackson discussed Resolution for Disaster Declaration.**

ORDER APPROVING RESOLUTION

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve resolution for Archer County Disaster Declaration. Voting yes 1-3-4-Judge

15. Consider and/or approve declaring old/obsolete Printers, Chairs, & Camera Box as *Surplus Items*.

ORDER DECLARING ITEMS SALVAGE

The motion was made by Pat Martin, III and seconded by Randall C. Jackson to approve office items salvage and to advertise for bids on items for Monday, August 13, 2018 at 10:00 a.m. Voting yes 1-3-4-Judge

Camera Box located in County Clerk's Office

2 Broken office chairs

HP printer serial number CNGXF44622 (Co Clerk's Office)

Kyocera printer serial number XPF7719159 (JP 2 Office)

Canon printer serial number MGZ36299 (JP 2 Office)

Epson printer serial number LELY234101 (JP 2 Office)

Monitor serial number 73P3695 SWXV43 (Co Clerk's Office)

3 Com OfficeConnect Switch 4902A055 (IT Office)

16. Budget Workshop.

Following items were discussed:

Paul O. Wylie, Jr. discussed proposed budget with items that have been submitted at this time.

Pay raise for jailers and dispatchers
New vehicle for County Agent
Janitorial Contractor for cleaning restrooms and courtrooms for courthouse and annex

17. Discuss and/or take action on Budget Items.

ORDER TO APPROVE BUDGET ITEM- RECORDS MANAGEMENT MONEY

The motion was made by Randall C. Jackson and seconded by Richard Shelley to approve the use of County Clerk records management money in the amount of \$43,665.00 for the purchase of a filing system and rental fee for temporary storage units. Voting yes 1-3-4-Judge

Having no further business to consider, the Court was adjourned at 11:38 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk