

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS

met in Regular Session on Monday, June 24, 2019 at 10:00 a.m.

Those present:

Randall C. Jackson		County Judge
Richard Shelley		Commissioner Precinct. 1
Darin Wolf		Commissioner Precinct 2
Pat Martin, III	Absent	Commissioner Precinct. 3
Darryl Lightfoot		Commissioner Precinct. 4
Karren Winter	Absent	County Clerk
Karen Aulds		Chief Deputy County Clerk

Joe Aulds		Justice of the Peace Precinct. 1
Paul O. Wylie, Jr.		Auditor
Christie Mooney		Election Administrator
Patricia Vieth		Treasurer
Shane Wright		EMC
Staci Beesinger		Sheriff
David Levy		County Attorney
Dawn Vieth		Tax Assessor/Collector
Robbie Shawver		Justice of the Peace Precinct. 3
Nita Lewis		Court Coordinator
Lori Rutledge		District Clerk

Public in Attendance:

Shelly Wood with Corlett, Probst and Boyd
Devin Smith with Corlett, Probst and Boyd
Ben Bryan
Cori Bryan
Evan R. Knobloch with American National Bank
Roy Olson

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randall C. Jackson, and a quorum was noted.

B. Approve Final Agenda.

Items #3 and #5 were struck from the Action Agenda due to no action being required.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-4

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Public Comments: **David Levy thanked the Commissioner Court and Joe Aulds for security system that has been installed in the Annex.**

David Levy reported that Robbie Shawver, Justice of the Peace, Precinct 3 and Wayne Lindemann, Justice of the Peace, Precinct 4 held excellent hearings the past couple of weeks.

Randall C. Jackson also thanked Joe Aulds on all his efforts in the installation of the security system for the Annex.

D. ACTION AGENDA:

1. Approve departmental reports.

ORDER APPROVING REPORTS

The motion was made by Darin Wolf and seconded by Richard Shelley to approve departmental reports: **Treasurer; Indigent Health**. Voting yes 1-2-4-Judge

2. Approve vouchers for payment.

ORDER APPROVING VOUCHERS

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve vouchers for payment. Voting yes 1-2-4-Judge

3. Approve payroll reports. **Removed.**
4. Approve line item transfers. **Paul O. Wylie, Jr. discussed that the budget amendments were hold overs from the June 10, 2019 meeting discussing CETRZ fund #076, to increase miscellaneous income in each Commissioner Precinct.**

ORDER APPROVING TRANSFERS

The motion was made by Richard Shelley and seconded by Darin Wolf to approve budget amendments and line item transfers. Voting yes 1-2-4-Judge

Department – Account	Account Name	Increase	Decrease
011.0310.1233	Miscellaneous Name	37,112.90	
011.0400.0348	Equipment Lease	37,112.90	
021.0310.1233	Miscellaneous Income	4,993.74	
021.0400.0336	Road Base Materials	4,993.74	
031.0310.1233	Miscellaneous Income	5,095.16	
031.0400.0331	Fuel & Oil	5,095.16	
041.0310.1233	Miscellaneous Income	6,612.90	
041.0400.0331	Fuel & Oil	4,512.90	
041.0400.0332	Equipment/Machine Purchase	1,500.00	
041.0400.0453	Conference/Education	600.00	
		<u>107,629.40</u>	

Department – Account	Account Name	Increase	Decrease
077.0200.2258	Transfers Out	21,664.78	
077.0110.8586	FEMA GF Checking		21,664.78
021.0110.8586	Pct 2 GF Checking	21,664.78	
021.0200.2257	Transfers In		21,664.78
		<u>43,329.56</u>	<u>43,329.56</u>

Department – Account	Account Name	Increase	Decrease
021.0310.1233	Miscellaneous Income	21,664.78	
021.0400.0336	Road Base Materials	21,664.78	
		<u>43,329.56</u>	

Department – Account	Account Name	Increase	Decrease
011.0110.8586	Pct 1 GF Checking	37,112.90	
011.0200.2257	Transfers In		37,112.90
021.0110.8586	Pct 2 GF Checking	4,993.74	
021.0200.2257	Transfers In		4,993.74
031.0110.8586	Pct 3 GF Checking	5,095.16	
031.0200.2257	Transfers In		5,095.16
041.0110.8586	Pct 4 GF Checking	6,612.90	
041.0200.2257	Transfers In		6,612.90
076.0200.2258	Transfers Out	53,814.70	
076.0110.8586	CERTZ GF Checking		53,814.70
		<u>107,629.40</u>	<u>107,629.40</u>

5. Approve Education Certificates. **Removed.**

6. Approve Publisher's Certificates.

ORDER APPROVING CERTIFICATES

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve publisher's certificates. Voting yes 1-2-4-Judge

7. Open Bids for Bank Depository

Open Bids

American National Bank

8. Consider and/or award Bid for Bank Depository. **Patricia Vieth reported that American National Bank was very helpful and had good customer service. Randall C. Jackson explained that the bid met the requirements for a bank depository. Paul O. Wylie, Jr. stated that the County had a good relationship with American National Bank.**

ORDER AWARDING BID

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to award American National Bank the bid for Archer County Bank Depository. Voting yes 1-2-4-Judge

9. Consider and/or take action on *Soaring Eagle Sub-Division* land plats presented by Corlett, Probst, & Boyd, L.L.P. (Tabled item #13 from June 10, 2019 agenda). **Shelley Wood read the email response she had previously sent concerning power line issues/easements. Richard Shelley discussed water issues of how much water will be placed back on Three-Way Road, possibly will flood their lots. David Levy stated that he had reviewed the plat according to the Archer County Subdivision Regulations dated September 9, 1996 and applicable law. He noted that the plat included easements for the high voltage overhead lines which run through the property and that under Section 752.005 of the Texas Health and Safety Code structures cannot be erected within six feet of a high voltage overhead line. Wood stated Phase 3 has some lots in the flood plain. She is not asking for approval of this phase. Randall C. Jackson confirmed that it will be single family dwellings with masonry veneer and 1,700 square feet minimum of living area. Phase 2 and 3 have been postponed.**

ORDER APPROVING PLATS

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve the plat of *Soaring Eagle Sub-division Phase 1*. Voting yes 1-2-4-Judge

10. Consider and/or take action on the LPDFA. (Tabled item #15 from June 10, 2019 agenda). **Darryl Lightfoot gave an update on the agreement between the State of Texas and Archer County. David Levy has reviewed the contract.**

ORDER TO FUNDING AGREEMENT

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve Local Project Advance Funding Agreement between the State of Texas and Archer County. Voting yes 1-2-4-Judge

11. Consider and/or take action on *Elections Security Assessment*. **Randall C. Jackson gave background of the voluntary program and discussed the meeting held, voted against assessment then found out it will be mandatory September 1, 2019. Jackson will talk with Local Government Solutions to make sure Archer County will not be in breach of contract. David Levy read his notes from agreement with State and with AT&T. Christie Mooney also provided information to the Commissioner Court.**

ORDER TO TABLE SECURITY ASSESSMENT

The motion was made by Randall C. Jackson and seconded by Richard Shelley to table *Elections Security Assessment*. Voting yes 1-2-4-Judge

12. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties.
Randall C. Jackson discussed several meetings from last week. Shane Wright reported that he should receive draft of our plan next month. No action taken.

RECESS

Court recessed at 10:34 a.m.

Court reconvened at 10:46 a.m.

13. Budget Workshop.

The following items were discussed:

Paul O. Wylie, Jr. received information from most department heads. Wylie discussed the District Judge budget will have a \$2,000.00 salary increase for the Court Reporter and Court Coordinator, theirs was left out of last years budget. He discussed their new software and IT maintenance through Net Essentials for an additional \$13,000.00 to \$14,000.00 per year. He also mentioned Pritchard & Abbott website fee of \$2,400.00.

Randall C. Jackson discussed a 3.5% cap that will be in place next year. He recommended a 5% raise to all employees and Elected Officials across the board. Paul O. Wylie, Jr. asked if this would be a base salary increase.

Robbie Shawver requested a salary increase for Precinct 3.

Dawn Vieth and Paul O. Wylie, Jr. will be at a conference on July 11, 2019 and that the tax rates are due July 25, 2019.

Staci Beesinger reported that the jail is nine years old. Computers will need upgrading at a cost of approximately \$40,000.00. She may just replace computers. She also mentioned that the recording systems are outdated.

Lori Rutledge discussed the IT maintenance for the District Clerk's office.

Patricia Vieth requested an increase in Conference and Education.

Darryl Lightfoot reported that the census/redistricting is a ways out but need to budget for it. Lightfoot asked Court to consider retirement supplement pre & post 65 years of age, to help with insurance. County Choice Silver program.

Darin Wolf discussed all the rain causing damage. He suggested a tax increase before next year's tax cap.

Budget Workshop will be placed on next agenda. No action taken.

Having no further business to consider, the Court adjourned at 11:30 a.m.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk