

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Public Hearing on Monday, February 11, 2019 at 9:30 a.m.

Those present:

|                    |        |                      |
|--------------------|--------|----------------------|
| Randall C. Jackson |        | County Judge         |
| Richard Shelley    | Absent | Commissioner Prec. 1 |
| Darin Wolf         |        | Commissioner Prec. 2 |
| Pat Martin, III    |        | Commissioner Prec. 3 |
| Darryl Lightfoot   |        | Commissioner Prec. 4 |
| Karren Winter      |        | County Clerk         |

|                    |           |
|--------------------|-----------|
| Paul O. Wylie, Jr. | Auditor   |
| Patricia Vieth     | Treasurer |

**Public in attendance:**

**Jimmy Laferney  
Randall McAnally**

**Public Hearing opened at 9:30 a.m.**

Jimmy Laferney discussed reasons he would like the Kunkel Lane closed. Randall McAnally advised the Court that to his knowledge the road had been abandoned in the 50's, and he had no objection to the road being closed.

**Public Hearing closed at 9:40 a.m.**

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, February 11, 2019 at 10:00 a.m.

Those present:

|                    |                      |
|--------------------|----------------------|
| Randall C. Jackson | County Judge         |
| Richard Shelley    | Commissioner Prec. 1 |
| Darin Wolf         | Commissioner Prec. 2 |
| Pat Martin, III    | Commissioner Prec. 3 |
| Darryl Lightfoot   | Commissioner Prec. 4 |
| Karren Winter      | County Clerk         |

|                    |                        |
|--------------------|------------------------|
| Paul O. Wylie, Jr. | Auditor                |
| Patricia Vieth     | Treasurer              |
| Joe Aulds          | JP 1                   |
| Dawn Vieth         | Tax Assessor/Collector |
| Staci Beesinger    | Sheriff                |
| David Levy         | County Attorney        |
| Lori Rutledge      | District Clerk         |
| Nita Lewis         | Court Coordinator      |

**Public in attendance:**

Paul Fleming with Edgin, Parkman, Fleming & Fleming, PC  
Jimmy Laferney  
Randall McAnally  
Mike Palmer  
Bill Brown

**A. CALL TO ORDER:**

- Greeting, Roll Call and Determination of Quorum
- Pledge of Allegiance to the United States and Texas Flags
- Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

**B. Approve Final Agenda.**

**Items # 4 and # 5 were struck from the Action Agenda due to no action being required.**

### **ORDER TO APPROVE FINAL AGENDA**

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to approve the Final Agenda. Voting yes 1-2-3-4

### **C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

Public Comments: **Joe Aulds reported that Texoma Builders Supply had reached out to him about the automatic door locks. Aulds advised them that the County was still interested in pursuing the automatic door locks and to please submit the bid and plans. Randall C. Jackson requested that Joe Aulds continue with this project even though he was no longer the EMC.**

### **D. ACTION AGENDA:**

1. Approve departmental reports.

### **ORDER APPROVING REPORTS**

The motion was made by Darin Wolf and seconded by Darryl Lightfoot to approve departmental reports: **Treasurer; Indigent Health; County Agent; Sheriff.** Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

### **ORDER APPROVING VOUCHERS**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve payroll reports.

### **ORDER APPROVING REPORTS**

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve payroll reports. Voting yes 1-2-3-4-Judge

4. Approve line item transfers. **Removed.**
5. Approve Education Certificates. **Removed.**
6. Approve Publisher's Certificates.

### **ORDER APPROVING CERTIFICATES**

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve publisher's certificates. Voting yes 1-2-3-4

7. Approve Minutes from previous month – January, 2019.

### **ORDER TO APPROVE MINUTES**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve January 2019 minutes. Voting yes 1-2-3-4

8. Special Budget Amendment to certify revenue from Chicago Motors for 2 vehicles from the Archer County Sheriff's Dept. **Paul O. Wylie, Jr. reported the revenue that the County received from Chicago Motors in the amount of \$24,000.00.**

### **ORDER TO APPROVE BUDGET AMENDMENT**

The motion was made by Darin Wolf and seconded by Richard Shelley to approve special budget amendment in the amount of \$24,000.00 to certify revenue from Chicago Motors for 2 vehicles from the Archer County Sheriff's Department. Voting yes 1-2-3-4

| Department – Account | Account Name                 | Increase         | Decrease |
|----------------------|------------------------------|------------------|----------|
| 010.0310.1262        | Sale of Sheriff Office Autos | 24,000.00        |          |
| 010.0425.0616        | Auto Lease/Purchase          | <u>24,000.00</u> |          |
|                      |                              | 48,000.00        |          |

9. Consider and/or approve Audit Report for fiscal year ending September 30, 2018 as presented by Edgin, Parkman, Fleming & Fleming, PC. **Paul Fleming gave an overview of the Archer County FY2018 audit.**

#### ORDER TO ACCEPT AUDIT

The motion was made by Richard Shelley and seconded by Pat Martin, III to accept the audit report for FY2018 from Edgin, Parkman, Fleming & Fleming, P.C. Voting yes 1-2-3-4-Judge

10. Consider and/or take action on the request to close/vacate Kunkel Lane, Archer County, Texas. **Randall C. Jackson gave an overview of the public hearing that was held at 9:30 a.m. concerning Kunkel Lane.**

#### ORDER CLOSE/VACATE ROAD

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to vacate Kunkel Lane Road in Archer County. Voting yes 1-2-3-4-Judge

11. Consider and/or take action on a Maintenance Agreement for the Courthouse Elevator. **Randall C. Jackson reported the current contract with Otis Elevator was for a period of five years. Jackson acknowledged that Otis Elevator has offered a one-year contract for \$3,600.00. David Levy discussed the options of staying in the current contract versus a new one-year contract.**

#### ORDER TO ENTER INTO AGREEMENT

The motion was made by Richard Shelley and seconded by Darryl Lightfoot to enter into a one-year Maintenance Agreement with Otis Elevator for the Courthouse. Voting yes 1-2-3-4-Judge

12. Open Bids for Salvage Items.

#### Shelving

Item #1 Art Metal 6 rows 6 drawer

Patricia Vieth \$10.00

Vicki Davis \$32.00

Item #2 Art Metal 6 rows 6 drawer

Patricia Vieth \$10.00

Item #3 Art Metal 6 rows 6 drawer

Patricia Vieth \$10.00

Item #4 Berger Manufacturing 6 rows 4 drawers

Patricia Vieth \$15.00

Paul O. Wylie, Jr. \$25.00

Deniese Barham \$40.00

Vicki Davis \$116.00

Thomas Mooney \$251.00

Item #5 Art Metal 6 rows 6 drawers

No bids received

Item #6 Berger Manufacturing 6 rows 6 drawers

Paul O. Wylie, Jr. \$25.00

Vicki Davis \$52.00

Thomas Mooney \$251.00

Item #7 Berger Manufacturing 6 rows 6 drawers  
 Patricia Vieth \$10.00  
 Paul O. Wylie, Jr. \$25.00  
 Vicki Davis \$52.00  
 Thomas Mooney \$251.00

Item #8 No label 7 rows 6 drawers (gray)  
 Patricia Vieth \$10.00

Item #9 No label 3 rows 10 drawers (green)  
 Patricia Vieth \$10.00  
 Vicki Davis \$32.00  
 Thomas Mooney \$76.00

Item #10 Roller Shelf 3 rows across (green)  
 No bids received

Item #11 Roller Shelf 3 rows across (green)  
 No bids received

Item #12 Roller Shelf 4 rows across (black)  
 Paul O. Wylie Jr. \$10.00  
 Vicki Davis \$32.00

Item #13 Camera Box  
 No bids received

Printers

Item #1 No bid received  
 Item #2 David Levy \$35.00  
 Item #3 No bid received  
 Item #4 No bid received  
 Item #5 No bid received  
 Item #6 No bid received  
 Item #7 No bid received

Computers

Item #1 No bid received  
 Item #2 No bid received  
 Item #3 No bid received

13. Award Bid for Salvage Items.

**ORDER ACCEPTING BIDS**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to accept the winning bids. Voting yes 1-2-3-4-Judge

Shelving

|   |                |          |
|---|----------------|----------|
| Item #1 Art Metal 6 rows 6 drawer             | Vicki Davis    | \$32.00  |
| Item #2 Art Metal 6 rows 6 drawer             | Patricia Vieth | \$10.00  |
| Item #3 Art Metal 6 rows 6 drawer             | Patricia Vieth | \$10.00  |
| Item #4 Berger Manufacturing 6 rows 4 drawers | Thomas Mooney  | \$251.00 |
| Item #6 Berger Manufacturing 6 rows 6 drawers | Thomas Mooney  | \$251.00 |
| Item #7 Berger Manufacturing 6 rows 6 drawers | Thomas Mooney  | \$251.00 |
| Item #8 No label 7 rows 6 drawers (gray)      | Patricia Veith | \$10.00  |
| Item #9 No label 3 rows 10 drawers (green)    | Thomas Mooney  | \$76.00  |
| Item #12 Roller Shelf 4 rows across (black)   | Vicki Davis    | \$32.00  |

Printers

Item #2 David Levy \$35.00

**ORDER DECLARING ITEMS SURPLUS**

The motion was made by Richard Shelley and seconded by Darin wolf to declare items that did not receive a bid as surplus. Voting yes 1-2-3-4-Judge

Shelves

Item #5 Art Metal 6 rows 6 drawers

Item #10 Roller Shelf 3 rows across (green)

Item #11 Roller Shelf 3 rows across (green)

Printers

Item #1

Item #3

Item #4

Item #5

Item #6

Item #7

Computers

Item #1

Item #2

Item #3

14. Consider and/or take action on soliciting bids for the purchase of Road Base Material for Archer County.

**ORDER TO ADVERTISE FOR BIDS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to advertise for bids for Road Base material on Monday, February 25, 2019 at 10:00 am. Voting yes 1-2-3-4

15. Consider and/or take action on soliciting bids for the purchase of Fuel and Oil for Archer County.

**ORDER TO ADVERTISE FOR BIDS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to advertise for bids for Fuel and Oil on Monday, February 25, 2019 at 10:00 am. Voting yes 1-2-3-4

16. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties.

**Randall C. Jackson discussed meetings held during the past week. No action taken.**

17. Discuss and/or take action on the *Obstruction of Farmer-Wolf Road*. David Levy discussed obstruction placed on Farmer-Wolf Road. **Levy stated that Farmer-Wolf road is a county-maintained road. He discussed the possibility to have gates placed on the road that could not be locked. Pat Martin, III discussed not having a locked gate on a county road. Bill Brown read from the 89<sup>th</sup> Annual West Texas County Judges and Commissioners Association Conference document concerning 3.004 regulations and legal issues: Associated with Right of Ways.**

**ORDER TO TABLE ACTION ON OBSTRUCTION OF ROAD**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to table action on the obstruction of Farmer gates across Famer/Wolf Road. Voting yes 1-2-3-4-Judge

**Having no further business to consider, the Court was adjourned at 10:43 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**