**THE COMMISSIONERS’ COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, July 13, 2020 at 10:00 a.m. The public was

allowed access via teleconference.

Those present:

Randall C. Jackson County Judge

Richard Shelley Absent Commissioner Prect. 1

Darin Wolf Absent Commissioner Prect. 2

Pat Martin, III Commissioner Prect. 3

Darryl Lightfoot Commissioner Prect. 4

Karren Winter County Clerk

Patricia Vieth Treasurer

Paul O. Wylie, Jr. Auditor

Joe Aulds Justice of the Peace, Prect. 1

David Levy County Attorney

Tami Tepfer County Attorney Legal Asst.

Nita Lewis Court Coordinator

Citizens in attendance:

Mike Cuba with American National Leasing

Jack Curd Sheriff Elect

A. CALL TO ORDER:

Greeting, Roll Call and Determination of Quorum

Pledge of Allegiance to the United States and Texas Flags

Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

*B. Approve Final Agenda.*

**Item #2 was struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve the Final Agenda. Voting yes 3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR

PRESENTATIONS AGENDA:

Public Comments: **Patricia Vieth discussed the retirement for Jim Brant, road hand for Precinct 1.**

D. ACTION AGENDA:

1. Approve departmental reports.

**ORDER APPROVING REPORTS**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve departmental reports: **Treasurer; Indigent Health Care; County Agent; Sheriff.** Voting yes 3-4-Judge

1. Approve vouchers for payment.

**ORDER APPROVING VOUCHERS**

The motion was made by Pat Martin, III and second by Darryl Lightfoot to approve vouchers for payment. Voting yes 3-4-Judge

1. Approve line item transfers. **Removed.**
2. Approve Education Certificates.

**ORDER APPROVING CERTIFICATES**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve education certificates: **Dawn Vieth.** Voting yes 3-4-Judge

1. Approve Publisher’s Certificates.

**ORDER APPROVING CERTIFICATES**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve publisher’s certificates. Voting yes 3-4-Judge

1. Approve Minutes from previous month –June, 2020*.*

**ORDER APPROVING MINUTES**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve minutes from June, 2020. Voting yes 3-4-Judge

1. Consider and/or approve *Interlocal Cooperative Agreement* for collection of Ad Valorem Taxes for Municipalities and School Districts. **Dawn Vieth discussed the Ad Valorem Tax requirements. David Levy discussed adopting the model contract.**

**ORDER TO ADOPT AGREEMENT FORM**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to adopt Interlocal Cooperative Agreement as to form for collection of Ad Valorem Taxes for Municipalities and School Districts in Archer County. Voting yes 3-4-Judge

1. Discuss and/or consider adopting Resolution authorizing execution of *County Transportation Infrastructure Fund Grant Program Agreement* with TxDOT. **David Levy discussed resolution.**

**ORDER ADOPTING RESOLUTION**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to adopt resolution authorizing County Transportation Infrastructure Fund Grant Program Agreement with TXDOT. Voting yes 3-4-Judge

1. Consider and/or take action on the *2020 Cares Act Grant.* **Randall C. Jackson discussed 2020 Cares Act Grant. Patricia Vieth discussed the deadline for 2020 Cares Act Grant.**

The motion was made by Randall C. Jackson to table approving grant application. Motion withdrawn.

**ORDER TO CONDITIONALLY APPROVE GRANT APPLICATION**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to conditionally approve application for 2020 Cares Act Grant as long as it doesn’t commit the County to the HAVA grant or the County does not have to expend any funds. Voting yes 3-4-Judge

1. Consider and/or approve the Re-Appointment of Dr. Aaron Purdy as the *Local Health Authority.* **Randall C. Jackson discussed the re-appointment of Dr. Purdy.**

**ORDER TO APPROVE RE-APPOINTMENT**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve the re-appointment of Dr. Aaron Purdy as the Local Health Authority. Voting yes 3-4-Judge

1. Discuss and/or take action on *County Road Inventory.* **Randall C.** **Jackson reported that 416 miles of County Road were included in the inventory.**

**ORDER APPROVING COUNTY ROAD INVENTORY**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve County Road Inventory. Voting yes 3-4-Judge

1. Discuss and/or take action on Courthouse repairs. **Pat Martin, III discussed repairs for the Courthouse balconies. Martin recommended bidding out the projects for the Courthouse.**

**ORDER TO APPROVE TO ADVERTISE COURTHOUSE REPAIRS**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve to advertise for Courthouse repairs for Monday, August 10, 2020 at 10:00 a.m. Voting yes 3-4-Judge

1. Discuss and/or take action on safety measures for the Courthouse and Courthouse Annex. **Randall C. Jackson discussed the County currently having 11 active cases as of Monday, July 13, 2020. The Courthouse and Annex are by appointment only. Dawn Vieth discussed not closing the building doors. Jackson discussed the need might arise for an emergency meeting if an office tests positive of the Covid. Joe Aulds discussed needing a barrier for his office. No action taken.**
2. RECESS

Court recessed at 10:36 a.m.

Court reconvened at 10:42 a.m.

1. Budget Workshop.

Paul O. Wylie, Jr. discussed requested budget increase. Certified appraisal roll has been received.

Joe Aulds discussed options for upgrading JP 1 software.

Karren Winter discussed the need for part-time emergency help only.

David Levy discussed the need for additional part-time money.

Other issues discussed:

Courthouse repairs for balconies

Work crew

Paul O. Wylie, Jr. discussed timeline for filing the proposed budget.

Randall C. Jackson discussed no raises except longevity raise.

1. Discuss and/or take action on any FYE 2021 budget items.

**ORDER SETTING SALARIES**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to leave base salaries for all elected officials and employees the same as 2019, the annual longevity increase will be the allowed for those that qualify. Voting yes 3-4-Judge

**ORDER TO APPROVE BUDGET INCREASES**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve requested budget increases. Voting yes 3-4-Judge

Increases approved:

County Attorney Additional Part Time Help

County Clerk Additional Part Time Help

JP #1 Software

Courthouse Repairs

Custodian

Mental Health Court Reporter

**ORDER TO APPOINT GRIEVANCE COMMITTEE**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to appoint grievance committee. Voting yes 3-4-Judge

**ORDER TO APPROVE COMMITTEE**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve grievance committee. Voting yes 3-4-Judge

**Grievance Committee**

Randall C. Jackson, Judge Committee Chairman

Staci Beesinger, Sheriff Dawn Vieth, Tax Assessor/Collector

Patricia Vieth, Treasurer Karren Winter, County Clerk

Lori Rutledge, District Clerk David Levy, County Attorney

Carol Horner, Citizen Dawn Benham, Citizen

Amanda Warren, Citizen Teresa Walls, Citizen

Floyd Hilbers, Jr., Citizen Dennis Gillispie, Jr., Citizen

Allen Monroe, Citizen Elizabeth Springer, Citizen

Gail Brackeen, Citizen

**Having no further business to consider, the Court adjourned at 11:34 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST: Karren Winter**

**Karren Winter, Archer County Clerk**