

**THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS**

met in Regular Session on Monday, August 13, 2018 at 10:00 a.m.

Those present:

Randall C. Jackson	County Judge
Richard Shelley	Commissioner Prec. 1
Darin Wolf	Commissioner Prec. 2
Pat Martin, III	Commissioner Prec. 3
Darryl Lightfoot	Commissioner Prec. 4
Karren Winter	County Clerk

Patricia Vieth	Treasurer
Joe Aulds	EMC
Dawn Vieth	Tax Assessor/Collector
David Levy	County Attorney
Amanda Necessary	County Agent
Staci Beesinger	Sheriff
Paul O. Wylie, Jr.	Auditor
Nita Lewis	Court Coordinator

**A. CALL TO ORDER:**

Greeting, Roll Call and Determination of Quorum  
Pledge of Allegiance to the United States and Texas Flags  
Registration of Attendees by the County Court Clerk

***The meeting was called to order by Randall C. Jackson, and a quorum was noted.***

**B. Approve Final Agenda.**

**Item #4 was struck from the Action Agenda due to no action being required.**

**ORDER TO APPROVE FINAL AGENDA**

The motion was made by Richard Shelley and seconded by Darin Wolf to approve the Final Agenda. Voting yes 1-2-3-4

**C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:**

Public Comments: **Randall C. Jackson advised the Court that the County has been approved for County-wide polling locations.**

**D. ACTION AGENDA:**

1. Approve departmental reports.

**ORDER APPROVING REPORTS**

The motion was made by Richard Shelley and seconded by Pat Martin, III to approve departmental reports: **Treasurer; Indigent Health; County Agent; Sheriff.** Voting yes 1-2-3-4

2. Approve Vouchers for payment.

**ORDER APPROVING VOUCHERS**

The motion was made by Darryl Lightfoot and seconded by Pat Martin, III to approve vouchers for payment. Voting yes 1-2-3-4

3. Approve Payroll reports.

**ORDER APPROVING REPORTS**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve payroll payments. Voting yes 1-2-3-4-Judge

4. Approve line item transfers. **Removed.**

5. Approve Education Certificates.

**ORDER APPROVING CERTIFICATES**

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve education certificates; **Wayne Lindemann**. Voting yes 1-2-3-4-Judge

6. Approve Publisher's Certificates.

**ORDER APPROVING CERTIFICATES**

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to approve publisher's certificates. Voting yes 1-2-3-4-Judge

7. Approve Minutes from previous month – July 2018.

**ORDER APPROVING MINUTES**

The motion was made by Randall C. Jackson and seconded by Pat Martin, III to approve minutes from July 2018. Voting yes 1-2-3-4-Judge

8. Discuss and/or take action on refinancing Bonds for Archer County. Presentation by Vince Viaille. **Vince Vialille with Specialized Public Finance Inc. discussed refinancing bonds for Archer County Law Enforcement building.**

**ORDER TO PROCEED WITH REFINANCING BONDS**

The motion was made by Pat Martin, III and seconded by Darin Wolf to proceed with the steps of refinancing bonds for Archer County. Voting yes 1-2-3-4-Judge

9. Consider and/or take action on the Cost Share – I. T. Services for Archer County Extension Office. **Randall C. Jackson discussed cost share I. T. services between Archer County and Texas A&M.**

**ORDER APPROVING COST SHARE SERVICES**

The motion was made by Darryl Lightfoot and seconded by Darin Wolf to approve cost share – I. T. Services for Archer County Extension Office. Voting yes 1-2-3-4-Judge

10. Discuss and/or take action on Mitigation Plan for Nortex Regional Counties. **Joe Aulds gave an update on Mitigation Plan meeting that will be held in Young County on August 30, 2018. No action taken.**

11. Consider and/or approve Imposition of Optional Fees/Calendar Year 2019. (Dawn Vieth). Dawn Vieth advised the Court that each year the Court has to approve the additional optional \$10.00 fee for it to be allowable for Tax Office to collect.

**ORDER APPROVING OPTIONAL FEE**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to approve optional \$10.00 fee calendar Year 2019. Voting yes 1-2-3-4-Judge

12. Consider and/or approve the 2019 Sheriff & Constable Fees.

**ORDER APPROVING 2019 FEES**

The motion was made by Randall C. Jackson and seconded by Darin Wolf to approve 2019 Sheriff & Constable Fees. Voting yes 1-2-3-4-Judge

**2019 SHERIFF'S FEES**

**Notices:**

Subpoena	\$100.00
Summons	\$100.00
Writ of Attachment	\$150.00
Writ of Garnishment	\$150.00
Writ of Sequestration	\$150.00
Order of Sale	\$150.00

Writ of Possession	\$150.00 (2 hr maximum) 50.00 per hour per deputy after 2 hours
Forcible Detainer	\$100.00
Writ of Execution	\$150.00

**Service Fees:**

Small Claims Citation	\$100.00
Justice Court Citation	\$100.00
All Other Court's Citation	\$100.00

**Other Service Fees:**

Post Probate Citation	\$ 20.00
All other writs	\$150.00

13. consider and/or take action on County Child Welfare Services Non-Financial Agreement. **David Levy discussed agreement.**

**ORDER APPROVING AGREEMENT**

The motion was made by Randall C. Jackson and seconded by Darryl Lightfoot to approve County Child Welfare Services Non-Financial Agreement. Voting yes 1-2-3-4-Judge

14. Approve Road Maintenance Bond – Bobcat Bluff Wind Project, LLC.

**ORDER APPROVING AGREEMENT**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve road maintenance bond with Bobcat Bluff Wind Project, LLC. Voting yes 1-2-3-4-Judge

15. Discuss and/or take action on a Resolution for Grant Fund for the Prime Mover. **Randall C. Jackson discussed the resolution was one of the steps needed to apply for a grant to fund a new EMC vehicle.**

**ORDER APPROVING RESOLUTION**

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve resolution for Grant Fund for the Prime Mover. Voting yes 1-2-3-4-Judge

16. Consider and/or take action on appointing a Grievance Committee for proposed Salaries for Elected Officials. **Randall C. Jackson reported that no Elected Official opted to grieve their salary so there was no need to establish a committee. No action taken.**

17. Consider and/or take action on proposed Tax Rate for FY 2019. Paul O. Wylie, Jr. discussed the different options for proposed tax rate. **Randall C. Jackson discussed that the purchase of new voting machines would need to take place in the next few years. Jackson advised the Court that there could possibly be Federal funding in the future.**

**ORDER TO USE EFFECTIVE TAX RATE**

The motion was made by Darryl Lightfoot and seconded by Richard Shelley to use the effective tax rate for FY 2019. Voting yes 1-2-3-4-Judge

18. Discuss and/or take action on Budget/Budget Items.

Budget items that were discussed:

- Justice of Peace Precinct 1 software and education.
- Veterans Office salary
- Ambulance Service
- Sheriff uniform allowance

**ORDER SETTING HEARING**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to set budget hearing for September 10, 2018 at 9:30 a.m. Voting yes 1-2-3-4-Judge

19. Discuss and/or take action on Burn Ban.

**ORDER TO EXTEND BURN BAN**

The motion was made by Pat Martin, III and seconded by Darryl Lightfoot to extend the County Wide burn ban for 30 days. Voting yes 1-2-3-4-Judge

**Having no further business to consider, the Court was adjourned at 10:54 a.m.**

**I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.**

**ATTEST:** *Karren Winter*

**Karren Winter, Archer County Clerk**